ACTFL
Language Proficiency Certificate
EXCLUSIVELY THROUGH LTI

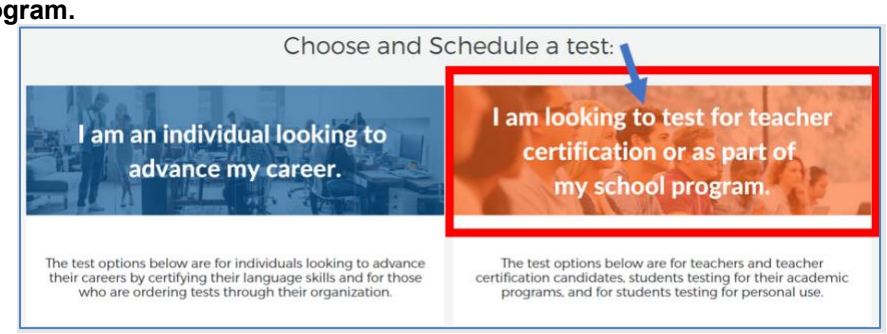
Higher Ed Student Instructions for Ordering Tests (Self-Pay)

To register for your online assessment, please follow the directions below.

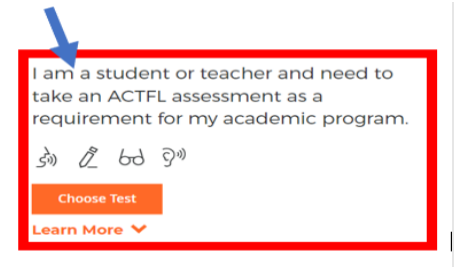
- Go to: www.languagetesting.com to purchase your test and create your account.
- On the left side of the screen, select the **language** to be tested, and click **Schedule a Test**:



- On the next screen, go to the righthand column, and choose **I am looking to test for teacher certification or as part of my school program.**



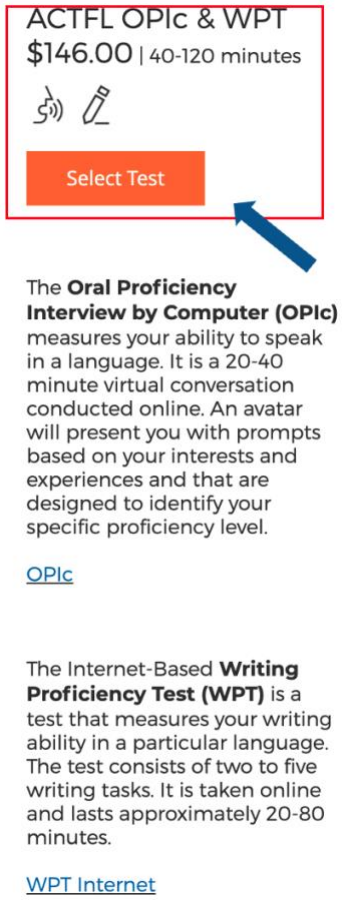
- Scroll to the 2nd box down, and select **I am a student or teacher and need to take an ACTFL assessment as a requirement for my academic program.**



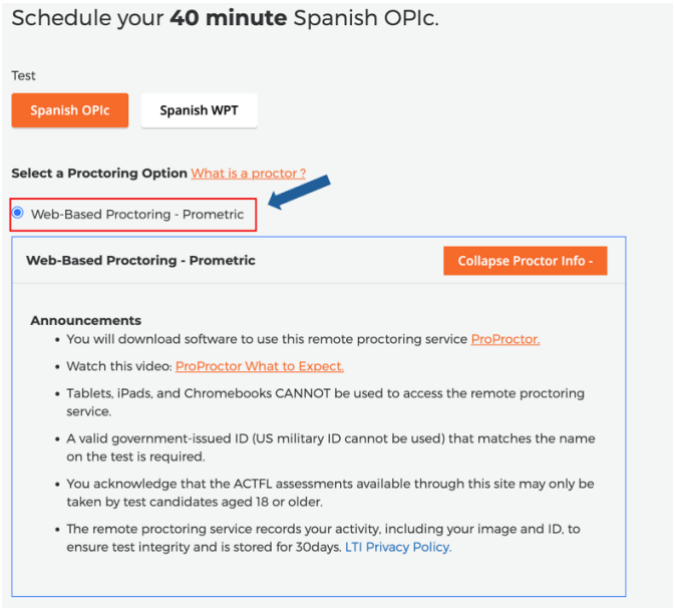
- Check **“I can't find my institution or I'm an independent candidate**” Click **Continue**.

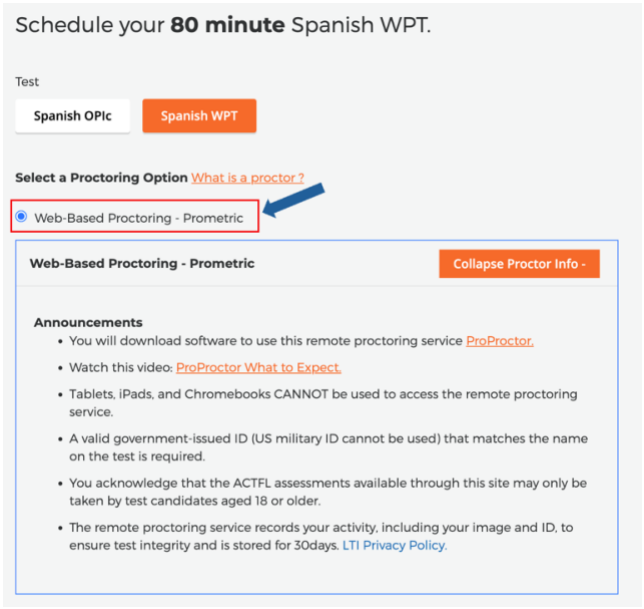


- On the next page, review with the **Web-Based Proctoring** information and click **Continue**.
- Select **ACTFL OPIc & WPT:** click **Select Test** so it turns **blue**.



- Select the "**Web-Based Proctoring – Prometric**" option for both tests. **Tests without an online proctor will not be accepted**.





- Select your time zone and choose the date and time you'd like to take the test.
- Select your Certificate Format and Delivery Method, if relevant. Then click **Next**.
- If you have an existing LTI account, login. Otherwise create one and follow the payment instructions.
- You can review your order or order an additional test before final checkout.
- An email with test instructions will be sent to you once you have finalized your payment.
- Send your test results to testingservices@csusm.edu. In order to fulfill the language requirement, students need to obtain **Intermediate High** level in both exams.

Good luck on your test!
For Customer Support: 800-486-8444 (or +1 914.963.7110), Option 1
Or email support@languagetesting.com
Monday-Friday, 8am - 7pm Eastern time