California State University SAN MARCOS

Committee for Undergraduate Research (CUGR)

MINUTES

October 10, 2024 · Administration Building 2302 · https://csusm.zoom.us/j/82869404191

Attendees:
Jane Kim (Chair), Brandon Moore, Charles De Leone, Deanna Schmidt, Elinne Becket, Erika Díaz-Almeyda, Kaitlyn Woltz, Kang Du, Kimmie Vanderbilt, Leila Abrous, Lucy HG Solomon, Maribel Cruz Reyes, Matt Schubert, Nahid Majd, Sergio Nigenda-Morales, Sheila Van Metre, Yu Zhang

1. Welcome! *Chair Jane Kim called the meeting to order at 12:15 pm*

2. Approval of the Agenda
   a. Kim asked if everyone had a chance to review the agenda. *Agenda reviewed by committee and approved as distributed.*

3. Approval of the Minutes
   a. Kim asked if everyone had a chance to review the September 12, 2024, CUGR minutes. *Minutes were approved as distributed.*

4. Event Announcements
   a. Student Opportunities for presenting their work:
      - CSUSM Student Poster Showcase
        - Tue, Dec 3, 12-1pm, USU Ballroom
        - Application deadline Mon, Nov 18, 5pm (Applications may close early if maximum capacity is reached)
        - Faculty/staff can review posters from 11-11:45am (for classes and CUGR Excellence Award)
      - Southern California Conference for Undergraduate Research SCCUR
        - Sat, Nov 23 2024 San Bernardino, Online registration $85/person (Abstract deadline passed)
        - Transportation: Faculty will share student participants interested in carpool
   b. Faculty Opportunities:
      - Kerri Mowen Excellence in Faculty Mentoring Award
        - Nominations due Mon, Oct 28 by 5pm
        - Nominee dossier of CV and written statement due Mon, Nov 4 by 5pm
        - Winner(s) announced at CSUSM Student Poster Showcase, Tue, Dec 3
        - Selection committee: Jane, Alex Huynh (past winner), Deanna Schmidt, Robert Iafe
      - National Conference on Undergraduate Research (NCUR) reviewers needed, Pittsburgh, Apr. 2025
        - Professional service opportunity for administrators, faculty mentors, postdocs, or graduate students
        - Deadline to volunteer: Nov 15, 2024 | https://ncur.secure-platform.com/2025/page/volunteer

5. CUGR Student Excellence Award Endowment

   a. Process, deadlines, and application included on newly launched website: Student Excellence Award | Research | CSUSM

b. The committee was asked to share this opportunity with students.
c. Reviewers of personal statement and posters do not need discipline-specific expertise as the students should be able to communicate with a general audience. Still, we will try to make sure that each personal statement and poster is reviewed by at least two CUGR members, one of whom is familiar with the research topic.
d. FAQ is added to the website.
    - No GPA requirement, groups can apply
    - Will be updated
e. Brandon Moore asked about the value of participation certificates (or other acknowledgments).
    - We will explore this for future event – maybe LinkedIn "badge" offered through OGSR.
f. Volunteers for the personal statement review:
    - Brandon Moore
    - Deanna Schmidt
    - Jane Kim
    - Kaitlyn Woltz
    - Kimmie Vanderbilt
    - Leila Abrous
    - Yu Zhang

Any others interested in participating, please email jckim@csusm.edu

6. Giving Day
   The committee agreed growing endowment to strengthen and provide more awards in the future.

7. CUGR Priorities for AY2425
   a. Feedback form is available: https://forms.office.com/r/eKXTk7eazx

8. Adjournment
   a. *The meeting adjourned by acclamation at 12:47 pm.*

Next Meeting:
The next CUGR meeting is scheduled for November 14, 2024, from 12:00 – 1:00 pm. The in-person portion of this meeting will be held in ADM 2302.