California State University SAN MARCOS

Committee for Undergraduate Research (CUGR)

MINUTES

October 19, 2023 • 12:00–1:00 PM • Administration Building 2302 • https://csusm.zoom.us/j/82869404191

1. Welcome! – *please sign in (Name and Department) on the Zoom Chat Window*

Attendees: Jane Kim, Charles De Leon, Robert Iafe, Dennis Kolosov, Matt Schubert, Elinne Becket, Christina Simokat, Deb Feairheller, Katie Robinson, Kimmie Vanderbilt, Erika Diaz, Leila Abrous, Carmen Mitchell, Kang Du

2. Approve minutes from 9/21/23.

Minutes were approved without correction.

3. Additions to the agenda?
   a.

None noted.

4. Announcements
   a. Fall opportunities for students to present their work:
      - CSUSM Student Poster Showcase
        - Tue, Nov 28, 12-1pm, USU Ballroom
        - Application deadline Mon, Nov 13, 5pm
      - Southern California Conference for Undergraduate Research SCCUR
        - Sat, Nov 18, Online registration $85/person
        - Abstract final deadline, Mon, Oct 9 ,11:59 pm

13 students have submitted abstracts for SCCUR! Let Jane know if there are others. Transportation and registration fees will be arranged.

   b. Kerri Mowen Excellence in Faculty Mentoring Award
      - Nominations due Oct 27
      - Nominee dossier of CV and written statement due Nov 3
      - Winner(s) announced at CSUSM Student Poster Showcase
      - Selection committee: Jane Kim, Elinne Becket (2022 winner), Marisol Clark-Ibañez (2022 winner), Dennis Kolosov

Please nominate others or self-nominate!

5. Best practices for faculty/student research agreements, data management and sharing

CUGR 2023–2024 Meeting Schedule:

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- Carmen Mitchell, Scholarly Communication Librarian
- 12:15pm time certain

- *Sample Research Agreements are posted on the CUGR Teams*
  - *Protect faculty and student interests.*
  - *Raw data is not copywrite-able. Faculty are encouraged to have students complete a research/RSCA agreement, so they know expectations for data and dissemination (i.e. students do not take your data/research and publish/present elsewhere. Examples of bad outcomes on Retraction Watch).*
  - *Also helps to protect intellectual property.*
  - *Carmen happy to work with any faculty who would like to have alternative examples. Elinne brought up the example of agreements/acknowledgments for course-based undergraduate research experiences (CUREs) and publications that may arise from data generated in these courses.*
- *External funders often have data management guidelines—there are related resources on the library's website. DMP tool included, and information about repositories.*
  - *https://libguides.csusm.edu/datamanagement*
  - *https://libguides.csusm.edu/scholarlycommunication*

- *CSUSM has some agreements with some journals for open access (e.g., Elsevier, etc.) for faculty publications.*

- *ORCID: Library, etc. trying to get more people signed up for ORCID. Info on library website—faculty grad students, undergrads.*
  - *Open Researcher and Contributor ID - as a unique identifier for you!*
  - *https://libguides.csusm.edu/ScholarlyCommunication/Orcid*
  - *Universities may use to track scholarly output, but this is an opt-in feature.*

- *Library can make article available via ScholarWorks. Let them know if you're interested in this.*

- *Feel free to contact Carmen Mitchell in the Library with any questions.*

6. LAEP (Jane)
   a. Updates/info

- *28 proposals! (13 CHABSS, 13, CSTEM, 1 CHHS and 1 COBA)*
  - *Josephine (Josie) Rosas, the AC in the Dean's Office is contact for CHABSS*
  - *Courtney Dow is contact for CSTEM*
- *Faculty who submitted proposals will be asked for feedback about submission and hiring process. If anything comes up, let LAEP know.*
- *Some faculty have had good responses after advertising via Career Center*
- *Unclear how LAEP-eligible students are distributed across disciplines—more on this soon.*
- *BIG thank you to Jane and Sheila!!!* ☺

GIVING DAY

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- *Confirmed with support from committee that CUGR will participate in 2023 (Tuesday after Thanksgiving)*
- *Spending account has approx. $6000 available to spend from contributions since 2019. We would like this to be spent directly on students. Thoughts on how to spend the existing money?*
    - *Student travel?*
    - *Poster stand purchase?*
    - *Software for data analysis? (Biorender, Chemdraw)*
    - *Award for students similar to Kerri Mowen?*
    - *Poster printer?*
    - *Something related to CUGR JUGR?*
    - *Workshop for getting students into research? (take professor to coffee)*

Upcoming Topics

- What does mentoring undergraduate RSCA look like in ___ discipline? Sharing experiences to learn from colleagues and invite others to participate.
- CSUSM High-impact Practice Survey
    - Discuss current findings, ways to further analyze existing data, and ideas for future surveys.
- How do we spend CUGR endowment funds? (Robert)
    - Move forward with new student award or something else?
- Updates to space disruption issues (Dennis)
- Course-based Undergraduate Research (CURE) inventory

Adjourned at 12:52.

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