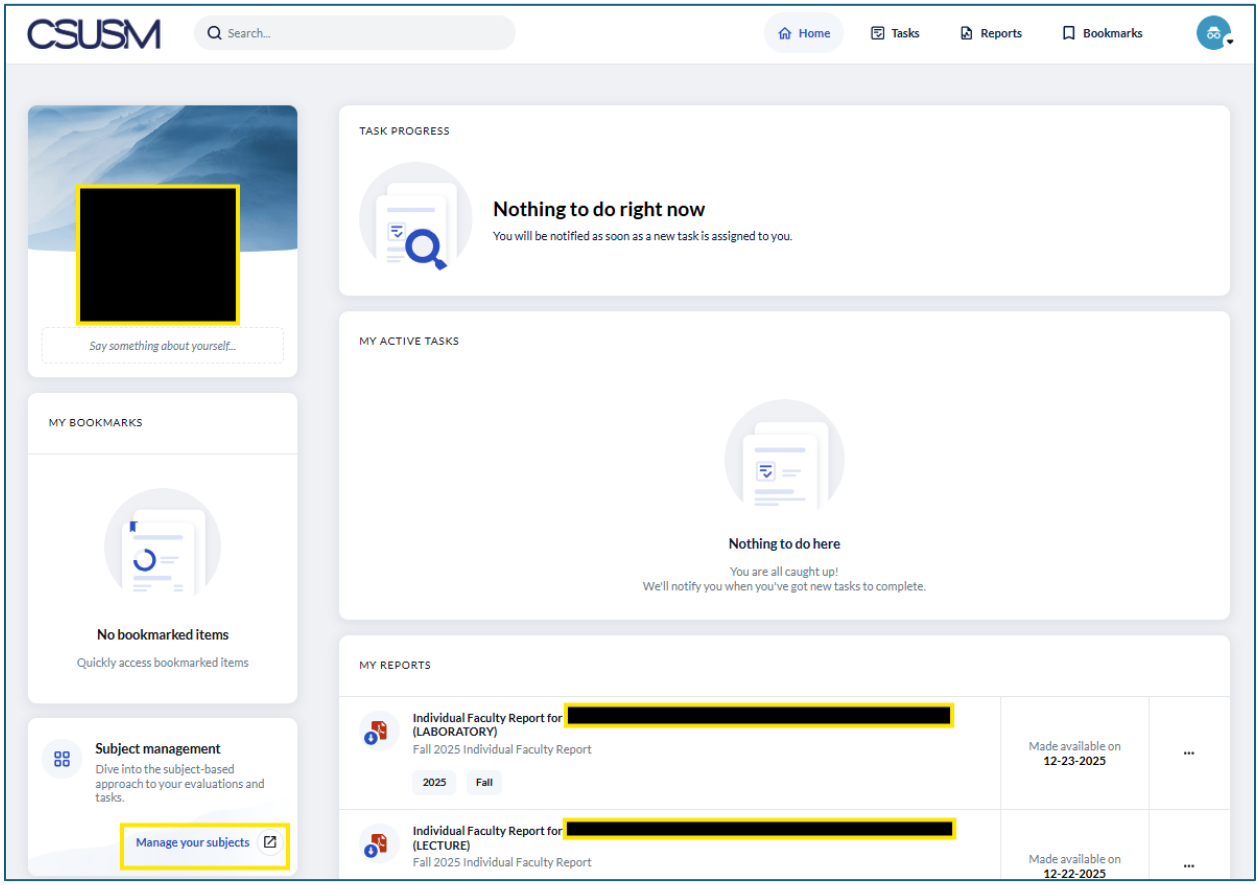
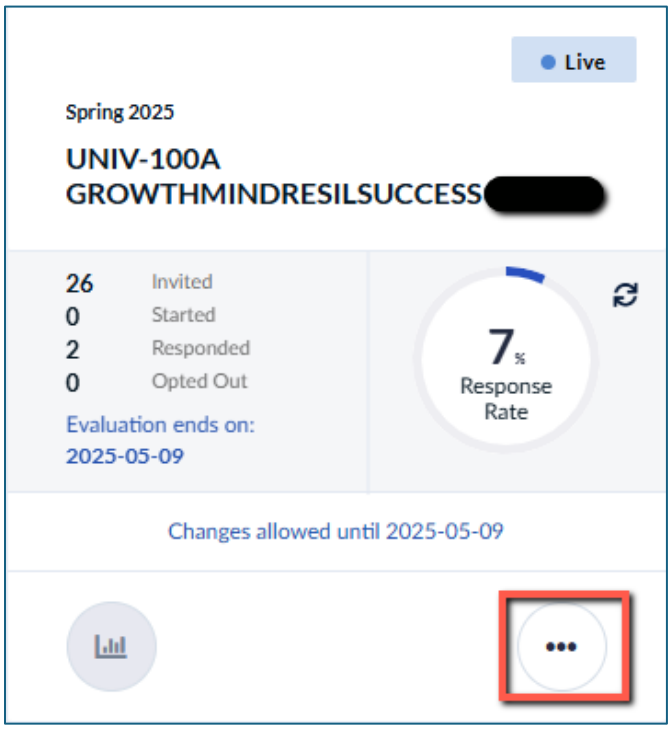
Accessing Survey Links and Resending Student Invitations

Once the Student Feedback Surveys on Teaching are open, multiple options are available for sharing them with students by logging into CSUSM's Student Feedback Surveys system, Blue. A direct survey link can be accessed for distribution via email or Canvas, and a QR code is also available for students to scan using their mobile devices. While Blue automatically sends 5 reminder emails directly to students during the survey period, instructors have the optional ability to send an additional follow-up reminder specifically to students who have not yet completed the survey.

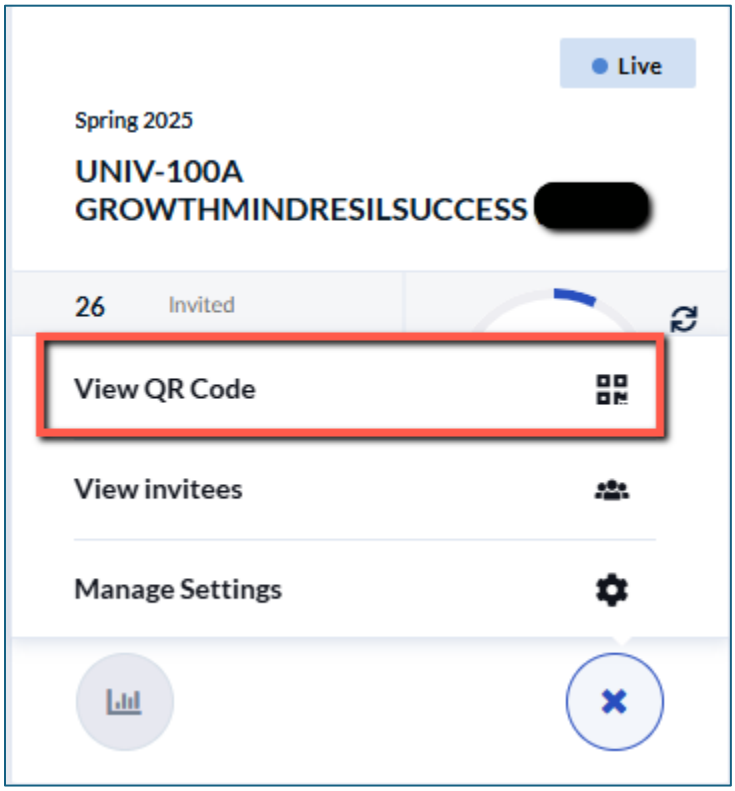
Step 1: Please sign into Blue and click "Manage your subjects".



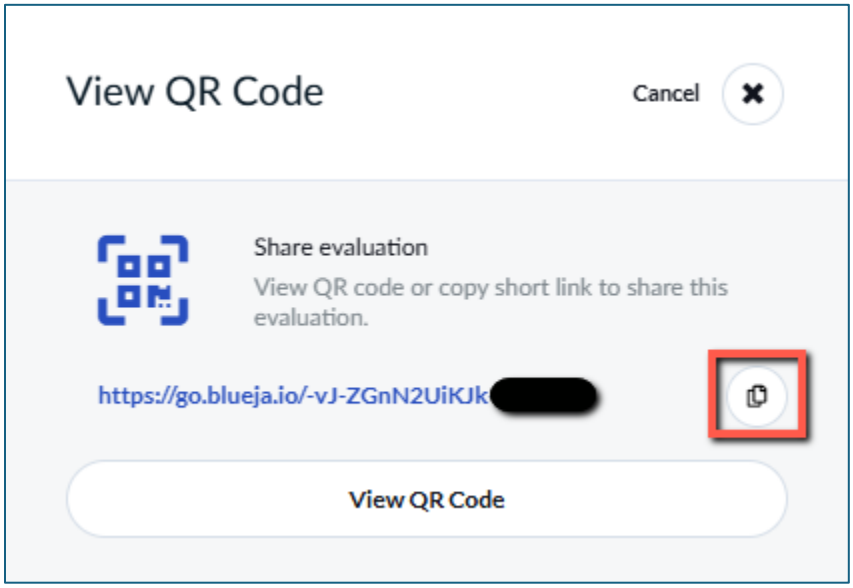
Step 2: Expand the menu options by clicking on the bottom right "..." Button.



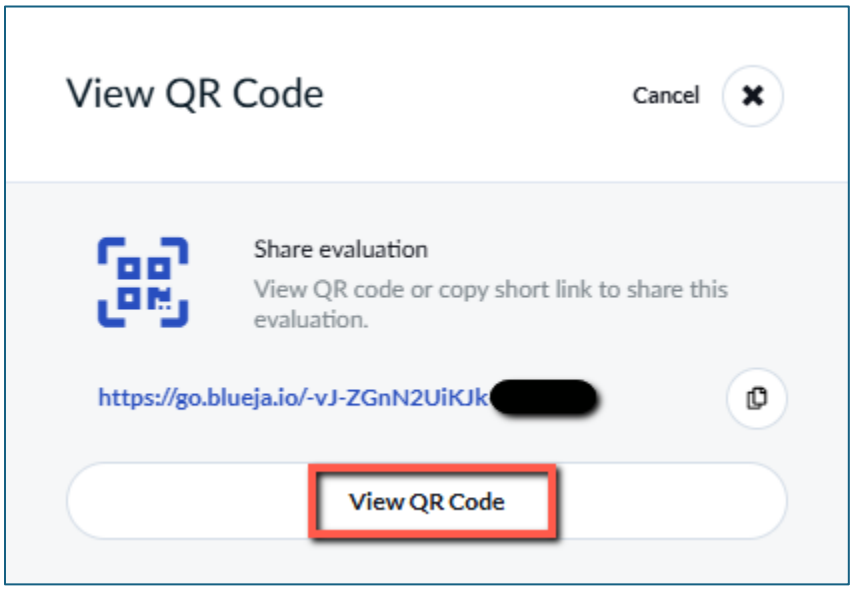
Step 3: Click "View QR Code"



Step 4: Select the icon below to copy the unique Student Feedback Survey on Teaching link for distribution to students via email or a Canvas announcement.



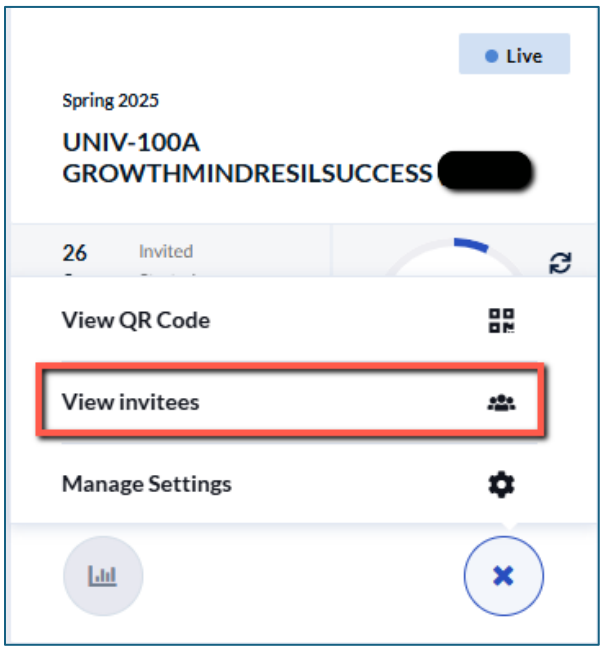
Step 5: Click on “View QR Code”



Step 6: The QR code may also be shared with students, allowing them to scan it with their phone cameras to access and complete the survey.



Step 7: Go back to the menu options and Click “View Invitees”



Step 8: Select “Resend Invitation emails to all raters who have not yet submitted” to initiate a follow-up email reminder to students who have not completed the survey.

Please note that Blue automatically sends 5 reminder emails directly to students during the survey period, instructors have the optional ability to send an additional follow-up reminder specifically to students who have not yet completed the survey.

