Minutes of the Regular Meeting of the
CSUSM Corporation Board of Directors
May 12, 2025

Board Members Present:

- Charles De Leone
- Denise Garcia
- Jason Schreiber (Chair)

Board Members via Zoom:

- Ann Bersi (Vice-Chair)
- Carl Kemnitz
- Carmen Rene
- Elaine Pollard
- Jennifer Ostergren
- Kim Pulvers
- Kristin Stewart
- Leon Wyden
- Michael Walsh
- Octavio Martinez (arrived at 3:06 PM)

Board Members Absent:

- Chris Thibodeau
- Sarah Villarreal

Staff Present:

- Deanne Ellison
- Dorothy Davis
- Janine Prior
- Justin Cox
- Michelle Hinojosa
- Valerie Ramirez

Staff Present via Zoom:

- Deborah Davis
- Trina Beckwith

Guests:

- Cameron Munn
- Dr. Mary Oling-Sisay
- Kelly Ann Sam

I. Convening of the Regular Meeting

Chair Schreiber called the meeting to order at 3:01 pm

II. Open Session

Schreiber opened the meeting to public comments. There were none.

III. Affordable Course Materials Presentation

The Affordable Course Materials Focus Group presented an overview of their efforts to explore an Inclusive Access model as part of the upcoming bookstore RFP. This initiative is seen as both a strategic business decision and a cultural shift for the university, aimed at improving affordability, access, and student success.

The group has been collaborating with faculty, staff, students, and the library over the past nine months to prepare for this transition. Inclusive Access would allow course materials to be included in tuition and fees, making them eligible for financial aid and available to students before the first day of class. Students would have the ability to opt out by the census date.

Key points included:

- Current textbook adoption rates are low (~10%), and many students delay purchasing materials.
- Inclusive Access ensures timely access to required resources, supporting academic achievement and equity.
- Real course data from the campus showed significant cost savings—up to $14,000 for a single section.
- The model builds on successful existing efforts such as library-led zero-cost material initiatives.
- Many universities have adopted either Inclusive or Equitable Access models; however, this campus is focusing on Inclusive Access to maintain faculty choice and flexibility.

The current bookstore contract is being extended to allow time for stakeholder feedback. The group emphasized that this shift aligns with the university's strategic priorities of academic excellence, student success, and inclusivity.

IV. Consideration of Minutes

Chair Schrieber asked the members to consider the February 26, 2025, and April 10, 2025, meeting minutes. He called for corrections, and with none offered, the minutes were approved.

V. Committee Reports and University Updates

A. **University Update** *(Schreiber)*

- **Enrollment Increase:** Intent to enroll submissions for Fall 2025 are up 56% compared to last year, marking the highest number of applications in the university's history.
- **FAFSA Impact:** Despite the 56% increase in submissions, the university does not expect 56% more new students but is tracking ahead of the prior year.
- **Women's Lacrosse Club:** Congratulations to the women's lacrosse club team for becoming national Division 2 champions.
- **Spring Commencement:** Six ceremonies will be held over two days, with 2,656 graduates and an estimated 20,000 guests.
- **Special Recognition:** Congratulations to Octavio, who will be graduating and going on

to graduate school.

B. **Executive Committee Report of April 22, 2025** *(Bersi)*

- Ann reported that the committee convened to review officer nominations for 2025–2026, the board calendar, committee rosters, board member terms - general housekeeping items. Additionally, Ellison provided an update on the CCF RFP. The committee voted to advance the board calendar and board member terms to the Board of Directors meeting for approval.

C. **Sponsored Projects Report from May 1, 2025** (*De Leone)*

- The Proposals, Awards Report and the OSP Expenditures Report for FY 2024–2025 Q3 were distributed to the Board in advance of the meeting. De Leone confirmed that the reports stood as written and expressed appreciation to the Office of Sponsored Projects for their ongoing efforts.

D. **Finance and Operations Committee Report from May 6, 2025** *(Rene/Ellison)*

- The Finance and Operations Committee met on Tuesday, May 6th, to review the proposed budget. They had a robust discussion and answered all committee questions. However, the budget was not moved to the consent agenda for this meeting. The committee decided to withhold forwarding the budget for approval until the President has more time to review it. They plan to meet briefly before the Special Board meeting in June to move the budget for board approval, and no changes are anticipated.

E. **Joint Audit Committee Report (***Davis)*

- There have been no new reporting items since the February meeting. On June 6th, the Committee Corporation and Aldrich will meet for an audit review. Additionally, another joint audit committee meeting is scheduled for the week of July 21st, with more details to follow.

F. **Student Housing and Dining Advisory Committee from April 29, 2025** *(Walsh)*

- The committee met on April 29 to share general informational updates and discuss the upcoming visit to UCSD to learn about their declining meal balance program. A group of staff and students will attend the visit to observe and gain insights into their operations.

G. **Corporation Updates** *(Ellison)*

- **BoD Special Meeting:** Scheduled for June to approve the budget; availability coordination is underway.
- **Wellness and Recreation Center:** The letter of intent is being finalized. Collaboration with Seabreeze and the Chancellor's office is ongoing.
- **Housing Managemen**t: Notifications to begin May 27 to begin transition
- **Summer Activities:** A busy summer is expected, including drafting the RFP for the bookstore contract, scheduling the board retreat and orientation, and preparing the annual report for the September 25 meeting.
- **Hybrid Schedule**: A hybrid work schedule will begin in July to accommodate campus administrators during the HVAC project in the administrative building.
- food safety procedures on campus.

VI. Consent Agenda

The chair asked if any members wished to remove an item from the Consent Agenda or had questions or comments regarding on the attachments presented by the respective committees.

Finance & Operations Committee (Meeting held on May 6, 2025):
Attachment H: 2025–2026 Compensation Guidelines
Attachment I: Revisions to the Compensation Structure

Executive Committee (Meeting held on April 22, 2025):
Attachment J: Academic Year 2025–2026 Board Calendar
Attachment K: Board Member Terms and Reappointments

Rene moved to approve the Consent Agenda items. Garcia and Walsh seconded the motion. The motion passed unanimously, with no abstentions.

VII. Adjournment

Chair, Schreiber adjourned the meeting at 3:49.

Denise Garcia (Sep 30, 2025 14:56:43 PDT)

Denise Garcia
Secretary

9/30/25

Date