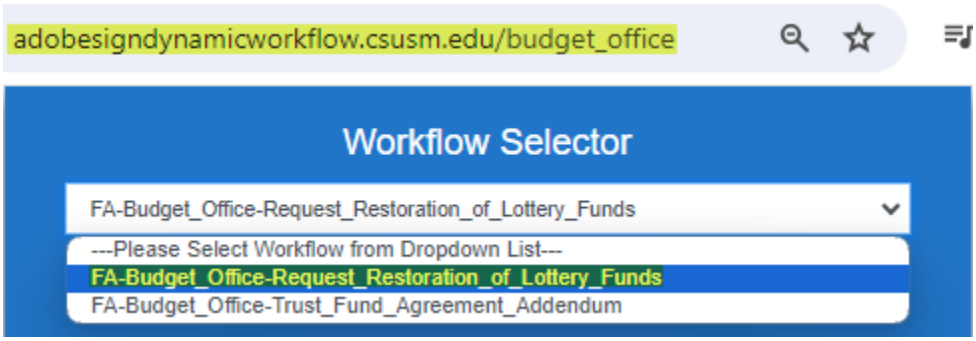
Lottery Funds Restoration

Below are the guidelines for requesting restoration of lottery funds. Here is a link to the form, which can also be found on the Budget Office website.



Guidelines

- Departments are expected to spend all Lottery funds during the fiscal year in which they are allocated.
- If a department intends to carry-forward a Lottery Fund balance in any fiscal year, the carry-forward amount shall not exceed 80 percent of that fiscal year's allocation.
- Please fill out the "CSUSM Request for Restoration of Lottery Funds" form, for **ALL** 481 funds / departments that were active during the fiscal year.
- Carryforward balances must be used for the enhancement of instructional programs.
- Please submit back-up documentation for any Lottery funds connected with an IFT or grant (ex: AL$ Grant / Fund 48115)
- See Lottery Fund Policy and Procedures for more information on Lottery fund balance carry-forward.

Requesting Restoration of Lottery Funds

- Complete the "CSUSM Request for Restoration of Lottery Funds" form using Adobe Sign
- Obtain all the signatures
- Email back-up documentation for any Lottery funds connected with an IFT / grant to budget@csusm.edu

Please submit the Restoration of Lottery Funds form and relevant back-up documentation to the Budget Office (budget@csusm.edu) by Friday, June 26, 2026.