**From:** PCBO Subscription
**To:** pcbodist@coyote.csusm.edu
**Subject:** [Pcbodist] Updates About Concur functionality
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# Updates about Concur Functionality

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## *Sent on behalf of: Travel Office & Hospitality*

Hello PCBO Community,

Great news! Some of our Concur issues have been resolved:

- Auxiliary employees are now live in Concur
- The **"Personal Car Mileage"** expense type is now populating correctly
- Travelers should no longer receive alerts related to end dates when submitting airfare expenses prior to their trip

We still have some crucial, outstanding functionality issues. We will let the campus know when we have an update on:

- Project number not populating - this is affecting our auxiliary routing. **Please hold off on submitting auxiliary funded trips/events in Concur until this is resolved.**
- Promotional items are not routing properly
- Users can only submit hospitality expenses if the hospitality form is under the same name
- Student assistants are not appearing in Concur

Thank you for your patience and flexibility as we worked through these updates.

If you need additional support, please join us during our office hours:

Tuesdays and Thursdays, April 7-23
2:30-3:30pm
Link: https://csusm.zoom.us/j/87353362121

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