From: PCBO Subscription
To: pcbodist@coyote.csusm.edu
Subject: [Pcbodist] Updated Independent Contractor Training Assignments for Data Security Training
Date: Friday, August 1, 2025 11:30:54 AM
Attachments: ATT00001.txt



Partners in Campus Business Operations

Updated Independent Contractor Training Assignments for Data Security Training

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Sent on behalf of: Office of the Vice President, Finance & Administrative Services

Dear PCBO Community,

As a result of the CSUSM Information Security Audit conducted in 2024, Independent Contractors with active CSUSM accounts are now assigned to Data Security training in CSU Learn as of July 3rd, 2025.

All independent contractors and consultants that have an active CSUSM account and email with the university are currently included in the assignment criteria for the Modules 1-5 Data Security Training. With this new change, all staff, faculty, auxiliary, and non-members (including volunteers, contractors, consultants) with access to campus systems are automatically assigned to the Data Security training modules. **The update is for your awareness and no further action is required to assign current independent contractors to the training**. Regarding compliance, the person who is listed as the party the independent contractor reports to in Peoplesoft is responsible for training compliance. Please ensure this training is included in the onboarding process for any contractors and consultants your department engages.

For any questions regarding information security, please reach out to **infosec@csusm.edu**. For questions regarding the training assignments and/or CSU Learn, please reach out to etc@csusm.edu.

Thank you,
Office of the Vice President, FAS