From: PCBO Subscription
To: pcbodist@coyote.csusm.edu
Subject: [Pcbodist] Universal Card Training - Due June 1
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Attachments: ATT00001.txt



Universal Card Training - Due June 1

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Sent on behalf of: Card Services

Hello Universal Cardholders and Cardholder MPPs,

The CSU Payment Card Program training is now available in CSU Learn. ***You will be assigned this training shortly*. This training must be completed by the Cardholder AND the Cardholder MPP by June 1 to avoid suspension of the card.** This training will be auto-assigned annually per the **CSU Payment Card Policy**.

If a Cardholder MPP changes, please submit a Credit Card Service Request in Concur.

Going forward, this systemwide training must be completed by all new cardholders and their MPP prior to card issuance. Because this training launched after the CSU Concur rollout, current cardholders were issued cards before it was available.

Please reach out to **cardservices@csusm.edu** with any questions.

Thank you!
Card Services