From: PCBO Subscription
To: pcbodist@coyote.csusm.edu
Subject: [Pcbodist] FSO HR Actuals Report
Date: Thursday, February 26, 2026 3:28:20 PM
Attachments: image002.png
ATT00001.txt

FSO HR Actuals Report

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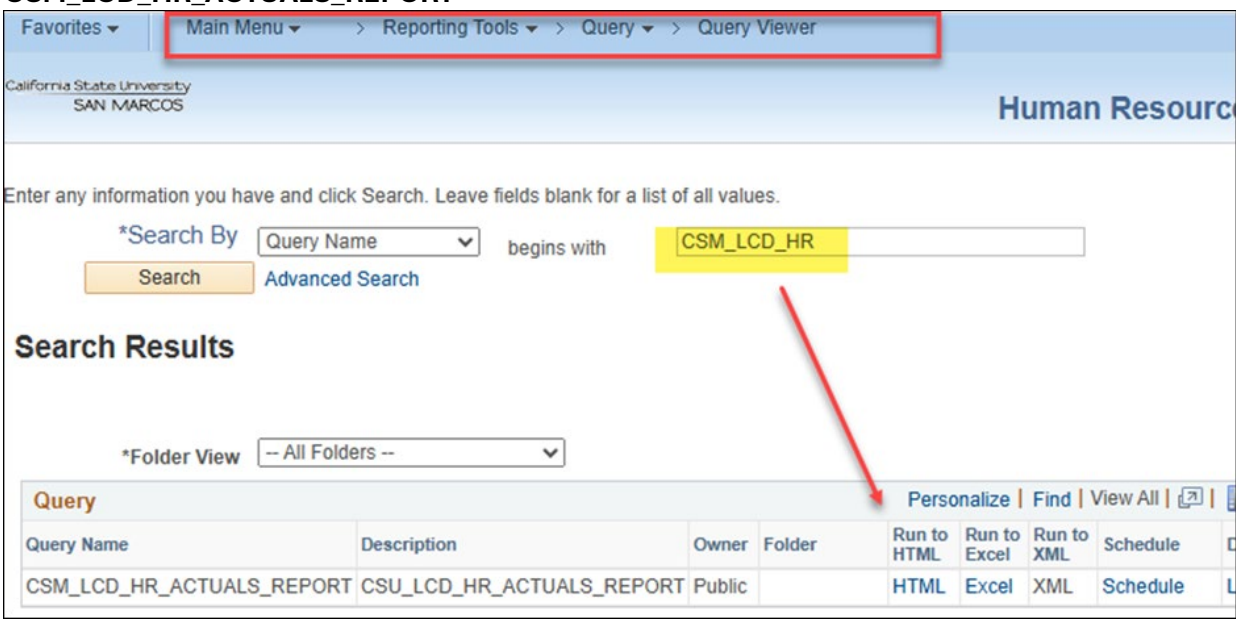
[PCBO Communications Archive]

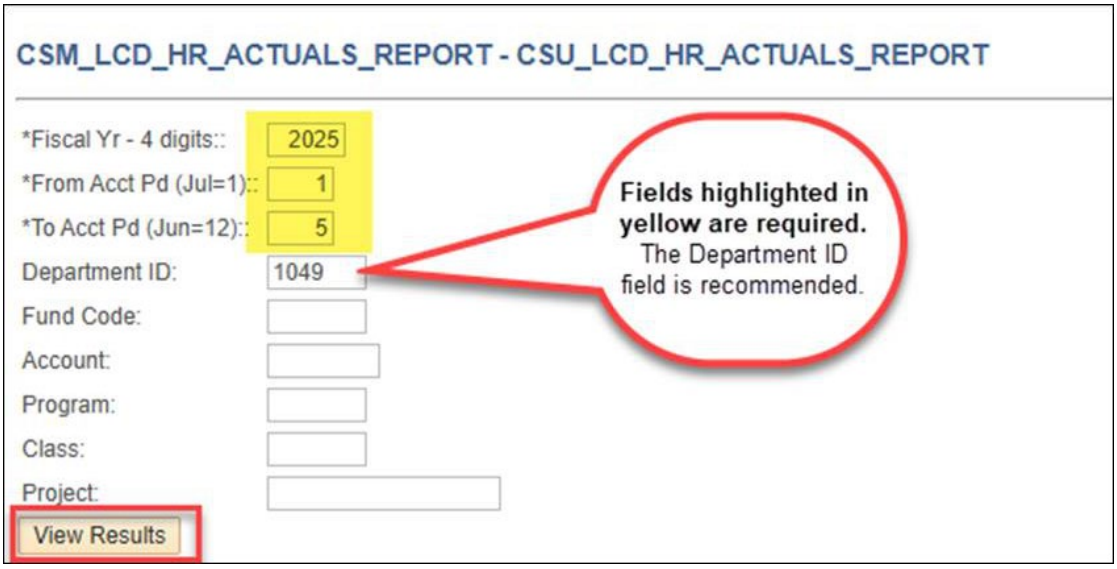
Sent on behalf of: Financial Systems Operations

Dear PCBO Colleagues,

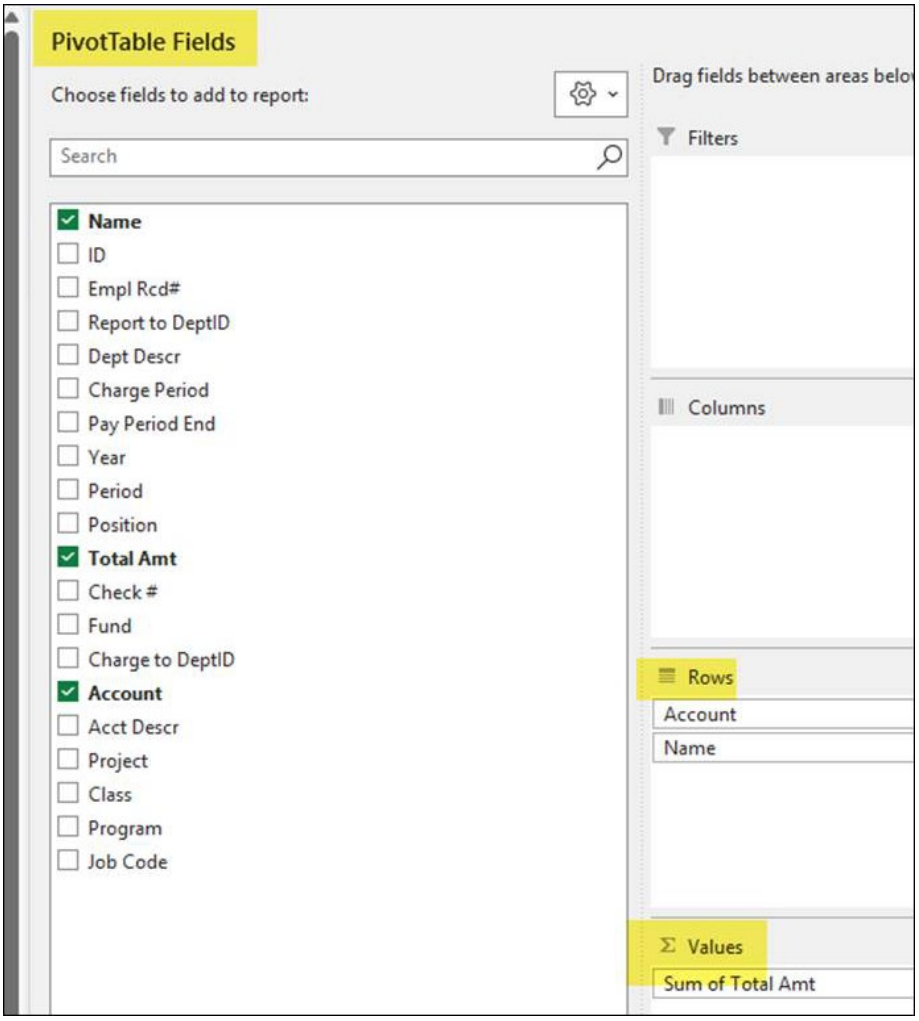
As we prepare for our transition to CHRS, we have created a query to replace the HR Actuals Report. The query is available now in the current PS-HR 9.0 to practice running and view how it looks. This query will be available to you in CHRS.

CSM_LCD_HR_ACTUALS_REPORT





After running the query and exporting the results to Excel, you may want to create a pivot table for easier review. To do this, place your cursor anywhere within the header row. Then, on the Excel ribbon, select **Insert** and choose **PivotTable**. If prompted, select **New Workbook** as the location for the pivot table.



Thank you!

Financial Systems Operations Team
fso@csusm.edu