From: PCBO Subscription
To: pcbodist@coyote.csusm.edu
Subject: [Pcbodist] Delegation of Authority (DOA)
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Attachments: ATT00001.txt



Delegation of Authority (DOA)

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Sent on Behalf of: Financial Systems Operations (FSO)

Hello Campus Partners,

The New DOA in the Common Finance System (CFS) has undergone some changes in preparation for CSUBuy!

What's New:
The fiscal authority tables have changed from a chartfield combination of two or more to a single chartfield except for Concur Travel. The new single chartfield structure does not apply to Concur. For Concur, the CFS functional codes Travel Expenses (TE) and Travel Requests (TR) will continue to have the Fund/Department combination.

***Updated* DOA is by Single Chartfield Structure:**
SMCMP – Department*
SMURS – Project
SMFND – Project
SMASI – Department
*For SMCMP, if the fund begins with 496xx, then DOA is by fund.

Except for TE and TR, the DOA combination chartfields Fund/Department and Fund/Department/Project are being inactivated in CFS.

***Updated* Functional Code *List*:**

JGS – Purchase of Goods and Services Approval (for CSUBuy)
OT – Other Approval
TE – Travel Expense Approval (no change)
TR – Travel Request Approval (no change)

JGS replaces RA function code.
OT – Other Approval consolidates and replaces function codes BT (budget transfer), ET (expenditure transfer), DP (direct pay), and PR (Principal Investigators/Project Directors).

What this means for you:
No action is required on your part. FSO has completed a mass removal process and mass upload process; the New DOA has been updated with the new single chartfield structure.

To lookup fiscal authority, the query name is **SM_DOA_APPROVAL_INQUIRY_S**.
You can still query by DeptID, Fund, Project, or Name. The User Guide "DOA_Inquiry" can be found on the FSO webpage.

Please contact FSO@csusm.edu if you have any questions or concerns. You can also bring your questions to the PCBO meeting next Tuesday, October 29, 1-2 pm.

Thank you.
Financial Systems Operations