**From:** PCBO Subscription
**To:** pcbodist@coyote.csusm.edu
**Subject:** [Pcbodist] Announcing DOA 360 - Effective 10/27/2025
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# Announcing DOA 360 - Effective 10/27/2025

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## *Sent on behalf of: Financial Systems Operations*

Hello PCBO Community,

This message is to inform you that beginning **Monday, October 27, 2025**, an enhanced version of the CFS Delegation of Authority (DOA) module—titled **"DOA 360"**—will be launched. This updated design introduces a new integration between CFS to CSUBUY, automating DOA maintenance.

### How do I look up DOA after October 27?

- To look up DOA, use the query: **SM_DOA360_APPROVER_INQUIRY**
- Friendly reminder**:** For instructions on running a query in CFS, please consult the user guide titled **"**How to Use Query Viewer**"** available on the FSO webpage**.**
  - Save the new DOA360 query to your favorites
  - Please remove any previous DOA queries from your favorites, as they will no longer display current information because the DOA and NewDOA2.0 tables are no longer being maintained.

### How do I add or remove DOA?

The process for adding or removing Delegation of Authority (DOA) remains unchanged. Please continue to use the designated forms below for these updates.

- To **add** DOA for Stateside Departments:
  **Delegation of Fiscal Authority - *Stateside***

- To **remove** DOA for Stateside Departments:
  **Removal of Delegation of Fiscal Authority - *Stateside***

  *Adding or removing DOA for the Foundation or the Corporation projects requires an agreement or addendum.
  *Adding or removing DOA for Trust Funds requires a Trust Fund agreement or addendum.

**Will I still be able to look up DOA in CFS using the DOA Inquiry Screen?**

- Yes, if you currently have that role now, then you can continue using the inquiry with the new path DOA360 navigation: CSU Delegation Authority 360 > Use > DOA 360 Inquiry and Assignment

**If I have questions about DOA, who should I contact?**

- Please contact FSO about DOA360 at **fso@csusm.edu**.

Thank you!
Financial Systems Operations