From: PCBO Subscription
To: pcbodist@coyote.csusm.edu
Subject: [Pcbodist] 2025 Mileage Rate Increase
Date: Monday, January 6, 2025 12:53:18 PM
Attachments: ATT00001.txt



Partners in Campus Business Operations

2025 Mileage Rate Increase

Sent On behalf of: CSUSM Travel Office

Hello PCBO Community,

Effective January 1, 2025, the IRS has increased the standard mileage rate to 70 cents per mile for business travel. Travel dates January 1 and after should reflect the new rate, while travel dates December 31 and prior should use the old rate.

- Concur will automatically reflect the correct rate based on date.
- Our updated Adobe Sign expense report is on our Travel **Forms** page.

Happy New Year!
CSUSM Travel Office