ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

Personnel Committee Minutes

Friday, April 24, 2026 at 12:00pm
ASI Conference Room (USU 3700)

ASI Personnel Committee 25/26
Voting Members

Illeana Carmona Chavez
Chair and Chief of Staff

Elaine Pollard
President & CEO
Vice Chair

Anahi Martinez Perez
Vice President of Finance & Operations

Cameron Munn
Vice President of Student & University Affairs

Advisors
Michelle Hinojosa
Associate Executive Director of Human Resources & Payroll
CSUSM Corporation

Erik Ramirez
Director of Divisional Initiatives & Partnerships
Student Affairs

ITEM	SUBJECT	PRESENTER
01	**Call to Order** Meeting called to order at 12:06 pm	Illeana Carmona Chavez Chair and Chief of Staff
02	**Roll Call** Present: In-Person: Illeana, Elaine, Anahi, Cameron, Michelle Absent: Erik	Illeana Carmona Chavez Chair and Chief of Staff
03	**Recognition of Guests** None	Illeana Carmona Chavez Chair and Chief of Staff
04 **Action**	**Approval of Agenda** Chair motioned for approval of agenda; All in favor with no one opposed; By will of Chair – consent vote, no opposition, Agenda approved.	Illeana Carmona Chavez Chair and Chief of Staff
05 **Action**	**Approval of Minutes** Chair motioned for approval of Minutes from April 20, 2026 meeting; All in favor with no one opposed; By will of Chair – consent vote, no opposition, Minutes approved.	Illeana Carmona Chavez Chair and Chief of Staff
06 **Information**	**Open Forum*** None	Illeana Carmona Chavez Chair and Chief of Staff
07 **Action**	**Closed Session, Pursuant to CA Education Code Section 89307(c)(1):** **Staff Evaluation – Alondra Lopez** **Time certain – 12:15pm** (started at 12:09pm) Anahi presented Motion by Elaine to go into closed session, second by Cameron, all in favor with no one opposed to move into closed session. Moved into closed session @ 12:08pm. **Description:** Committee reviewed summary feedback received from performance evaluations. **Fiscal Impact:** None	Michelle Hinojosa Associate Executive Director of Human Resources, CSUSM Corporation Anahi Martinez Perez Vice President of Finance & Operations
08 **Action**	**Closed Session, Pursuant to CA Education Code Section 89307(c)(1):** **Staff Evaluation – Giulia Martelli** **Time certain – 12:45pm** (started at 12:42pm) Illeana presented **Description:** Committee reviewed summary feedback received from performance evaluations. **Fiscal Impact:** None	Michelle Hinojosa Associate Executive Director of Human Resources, CSUSM Corporation Illeana Carmona Chavez Chair and Chief of Staff
09 **Action**	**Closed Session, Pursuant to CA Education Code Section 89307(c)(1):** **Staff Evaluation – Shannon Gallacher** **Time certain – 1:15pm** (started at 1:25pm) Illeana presented **Description:** Committee reviewed summary feedback received from performance evaluations. Motion by Anahi exit closed session, second by Elaine, all in favor with no one opposed to exit closed session. Exited closed session @ 1:48pm. **Fiscal Impact:** None	Michelle Hinojosa Associate Executive Director of Human Resources, CSUSM Corporation Illeana Carmona Chavez Chair and Chief of Staff
10 **Information**	**Announcements** Last Personnel Committee meeting is Monday, 4/27/26 and the Thank You Party is scheduled for May 5th. **Fiscal Impact:** None	Illeana Carmona Chavez Chair and Chief of Staff
11 **Action**	**Adjournment** Meeting adjourned at 1:49pm.	Illeana Carmona Chavez Chair and Chief of Staff

Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

I, Illeana Carmona Chavez, 25/26 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by Personnel Committee of Associated Students, Inc., at a regularly scheduled meeting held on April 27th, 2026.

Illeana Carmona Chavez 4/27/2026

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