ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

Personnel Committee Minutes

Friday, April 10, 2026 at 12:30pm
ASI Conference Room (USU 3700)

ASI Personnel Committee 25/26
Voting Members

Illeana Carmona Chavez
Chair and Chief of Staff

Elaine Pollard
President & CEO
Vice Chair

Anahi Martinez Perez
Vice President of Finance & Operations

Cameron Munn
Vice President of Student & University Affairs

Advisors
Michelle Hinojosa
Associate Executive Director of Human Resources & Payroll
CSUSM Corporation

Erik Ramirez
Director of Divisional Initiatives & Partnerships
Student Affairs

ITEM	SUBJECT	PRESENTER
01	**Call to Order** Meeting called to order at 12:30 pm	Illeana Carmona Chavez Chair and Chief of Staff
02	**Roll Call** Present: In-Person: Illeana, Elaine, Anahi, Cameron, Michelle Absent: Erik	Illeana Carmona Chavez Chair and Chief of Staff
03	**Recognition of Guests** None	Illeana Carmona Chavez Chair and Chief of Staff
04 **Action**	**Approval of Agenda** Chair noted Agenda Item 07 needed to be updated as Erik was absent; Chair motioned for approval of agenda as updated; All in favor with no one opposed; By will of Chair – consent vote, no opposition, Agenda approved as updated.	Illeana Carmona Chavez Chair and Chief of Staff
05 **Action**	**Approval of Minutes** Minutes updated with motion and second for exiting closed session; Chair motioned for approval of Minutes as corrected from March 20, 2026 meeting; All in favor with no one opposed; By will of Chair – consent vote, no opposition, Minutes approved as corrected.	Illeana Carmona Chavez Chair and Chief of Staff
06 **Information**	**Open Forum*** None	Illeana Carmona Chavez Chair and Chief of Staff
07 **Action**	**Closed Session, Pursuant to CA Education Code Section 89307(c)(1): Professional Staff Feedback** Motion by Cameron to go into closed session, second by Elaine, all in favor with no one opposed to move into closed session. Moved into closed session @ 12:34pm. **Description:** Committee reviewed feedback received on ASI professional staff and summative reports completed by Personnel Committee members. Motion by Elaine to exit closed session, second by Anahi. Exited closed session @ 1:00pm. **Fiscal Impact:** None	Michelle Hinojosa Associate Executive Director of Human Resources, CSUSM Corporation
08 **Information**	**Announcements** Personnel Thank You Party scheduled for May 5th; First meeting with ASI staff is on April 20th **Fiscal Impact:** None	Illeana Carmona Chavez Chair and Chief of Staff
09 **Action**	**Adjournment** Meeting adjourned at 1:02pm.	Illeana Carmona Chavez Chair and Chief of Staff

Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

I, Illeana Carmona Chavez, 25/26 ASI Chair & Chief of Staff, hereby certify that the above minutes were approved by Personnel Committee of Associated Students, Inc., at a regularly scheduled meeting held on April 20th, 2026.

Illeana Carmona Chavez 4/22/2026

ASSOCIATED STUDENTS, INC. OF
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