ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

4990
ASI Internal Operations Committee 26 - 02

Friday, October 10th , 2025 | 2:30-4:00pm
Location: ASI Conference Room (USU 3700)
Posted: Tuesday, October 7th , 2025

2025/2026 IO Committee

Voting Members
Anahi Martinez Perez
Chair & Vice President of Finance & Operations

Elaine Pollard
President & CEO
Vice Chair

Itsarely Palma Castillo
CoBA Representative

Diego Gonzalez
CoBA Representative

Bailey Salazar
CEHHS Representative

Morgan Harris
CSTEM Representative

Anthony Luna
Student At Large Representative

Gabriel Bello
Student At Large Representative

Ashley Ortiz
Student At Large Representative

Advisors
Annie Macias
ASI Executive Director

Talisha St. John
ASI Business Operations Analyst

Deborah Davis
Director of Auxiliary Financial Services

ITEM	SUBJECT	PRESENTER
01	**Call to Order** The meeting was called to order at 2:30pm	Anahi Martinez Perez Chair & Vice President of Finance & Operations
02	**Roll Call** Present: Anahi, Elaine, Itsarely, Diego, Bailey, Morgan, Anthony, Gabriel, Ashley, Annie, Talisha, Debora	Anahi Martinez Perez Chair & Vice President of Finance & Operations
03	**Recognition of Guests** See attached sign-in sheet	Anahi Martinez Perez Chair & Vice President of Finance & Operations
04 **Action**	**Approval of Agenda** No edits Will of the Chair consent vote None Opposed Approved	Anahi Martinez Perez Chair & Vice President of Finance & Operations
05 **Action**	**Approval of Minutes** No edits Will of the Chair consent vote None Opposed Approved	Anahi Martinez Perez Chair & Vice President of Finance & Operations
06 **Information**	**Open Forum*** None	Anahi Martinez Perez Chair & Vice President of Finance & Operations
07 **Discussion**	**Review of the ASI Budget Guiding Principles** **Description:** Review of the budget guiding principles. **Fiscal Impact:** None See attached for document reviewed Itsarely – has there been any previous feedback from students requesting more transparency from students about budget? Anahi – not in recent years Annie – years ago, students would come to the front desk and ask for print-outs, but mostly lives online Diego – Does ASI lease this space?	Anahi Martinez Perez Chair & Vice President of Finance & Operations

	Annie – There is a lease agreement with the USU but it is not an exchange of money, but exchange of value for services provided by ASI to students Itsarely – Do the guidelines need to be more specific? Anahi – Some may be more general than others such as operational expenses which detail costs versus items like adaptability, etc. Annie – Guiding principles help committees make decisions with competing priorities and have a place to return to; these principles were established by students in 2018. Gabriel – What does 'prioritize student employment opportunities' mean? Anahi – ASI employs more students than professional staff members to help students gain experience	
08 **Action**	**ASI 2026-2027 Budget Timeline** **Description:** Approve the timeline for the 25/26 ASI budget process. **Fiscal Impact:** None See attached for document reviewed Diego – does this budget also include the ASI fee increase? Annie – not in the timeline, the referendum may be voted on this year, but the fee is not collected until later so it would not affect the 26/27 budget Deborah – it will not show up in the budget until the referendum is approved, separate from this document Bailey motioned to approve 2nd – Diego None Opposed Motion Carries	Anahi Martinez Perez Chair & Vice President of Finance & Operations
09 **Information**	**Announcements** None	Anahi Martinez Perez Chair & Vice President of Finance & Operations
10 **Action**	**Adjournment** Will of the Chair, the meeting was adjourned at 2:55pm	Anahi Martinez Perez Chair & Vice President of Finance & Operations

Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting

Anahi Martinez Perez (Dec 15, 2025 13:32:36 PST)

12/15/2025