ASI Internal Operations Committee 24/25

Ashley Lizarraga
Chair & Vice President of Finance and Operations

Octavio Martinez
President & CEO
Vice Chair

Ashley Gamez
CoBA Representative

Anahi Martinez Perez
CoBA Representative

Natalya Tasevski
CEHHS Representative

Reece Harris
CSTEM Representative

Nicolette Thornton
Student at Large Representative

Michelle Chan
Student at Large Representative

Fatima Davalos
Student at Large Representative

Vacant
Student at Large Representative

Advisors
Annie Macias
Executive Director

Talisha St. John
Business Operations Analyst

Deborah Davis
Manager, Auxiliary Financial Operations CFO Designee

ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

ASI Internal Operations Committee Agenda 25 – 04
Special Meeting
March 14th, 2025, at 2:30pm
ASI Conference Room (USU 3700)
Posted: Wednesday, March 12th, 2025, 6:50pm

ITEM	SUBJECT	PRESENTER
01 Information	**Call to Order** The meeting was called to order at 2:30pm	Ashley Lizarraga Chair & Vice President of Finance and Operations
02 Information	**Roll Call** **Present:** Ashley L, Octavio, Ashley G, Natalya, Reece, Nicolette, Michelle, Annie, Talisha, Deborah **Absent:** Anahi Martinez Perez	Ashley Lizarraga Chair & Vice President of Finance and Operations
03 Information	**Recognition of Guests** See attached sign-in sheet	Ashley Lizarraga Chair & Vice President of Finance and Operations
04 Action	**Approval of Agenda** Will of the chair by consent vote None Opposed Agenda Approved	Ashley Lizarraga Chair & Vice President of Finance and Operations
05 Action	**Approval of Minutes** **Will of the chair by consent vote** **None Opposed** **Minutes Approved**	Ashley Lizarraga Chair & Vice President of Finance and Operations
06 Information	**Open Forum*** None	Ashley Lizarraga Chair & Vice President of Finance and Operations
07 Action	**Approval of ASI Budget for Fiscal Year 25/26** **Description:** Review of proposed ASI 25/26 Budget including operations, salaries, and programming. **Fiscal Impact:** $2,100,000. See attached for document reviewed Reece motioned to approve the ASI Budget for Fiscal Year 25/26 2nd – Natalya None Opposed Motion Carries	Ashley Lizarraga Chair & Vice President of Finance and Operations
08 Information	**Announcements** None	Ashley Lizarraga Chair & Vice President of Finance and Operations

09 Action	**Adjournment** At the Will of the Chair, the meeting was adjourned at 3:11pm	Ashley Lizarraga Chair & Vice President of Finance and Operations

* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

I, Anahi Martinez Perez, 25/26 ASI VPFO, hereby certify that the above minutes were approved by Board of Directors Internal Operations of Associated Students, Inc., at a regularly scheduled meeting held on September 12th, 2025 (see all minutes from 24/25)

Anahi Martinez Perez (Sep 16, 2025 14:27:20 PDT)

09/16/2025

ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

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Speaker Sign In Sheet

Meeting Date: 3/14/25

	Name	Campus Affiliation
1.	Illeana Carmona	ASI
2.	Carson Besancon	ASI
3.	Vanessa Ramirez	ASI
4.	Sabrina Leffler Streeter	ASI
5.	Noelle Namoc	ASI
6.	Alondra Lopez	ASI
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ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

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Visitor Sign In Sheet

Meeting Date: 3/14/25

	Name	Campus Affiliation
1.	Daphne Joie Smith	Staff ASI
2.	Trent Barger	Staff ASI
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ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

Annual Budget 2025-2026

Associated Students, Inc of CSU San Marcos
Budget Guiding Principles

As of October 12, 2018, reviewed February 9th, 2024 by Internal Operations Committee

Transparency:
The ASI budget should be timely, simple to understand, and be easily communicated to the campus community and stakeholders.

Adaptability:
The ASI budget allocations should be consistent with ongoing ASI initiatives and flexible with new initiatives, while keeping in mind mandatory cost increases.

Operational Expenses vs Program Services:
The ASI budget allocations should review the percentages of the operational expenses and program services to ensure a sustainable ratio exists between the two categories.

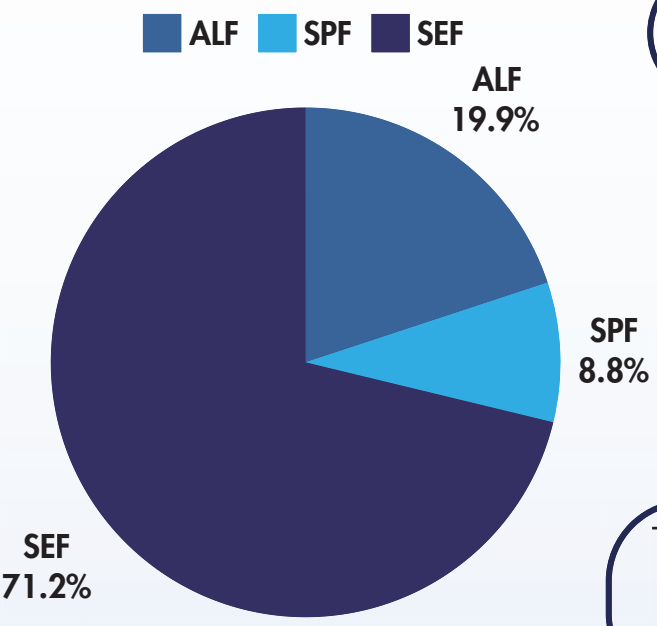
Operational Expenses are the costs of supporting the student services and programs that ASI provides such as cost of copy machines, telephones, auditing services, bank charges, etc. Operational Expenses are found in the Management and general categories under the audited financial statements. Program Services are the costs of ASI programs and services such as Campus Activities Board, ASI Cougar Pantry, Media and Communications Team, etc.

Maximize Student Opportunities
The ASI budget will prioritize student employment opportunities and direct funding support such as ASI Leadership Fund, Student Emergency Fund, Sustainability Projects Fund, etc.

How is ASI Supporting the University's Mission

In 23/24:

A total of $113,028 was awarded to students through the three financial services. ASI Leadership Funding, Student Emergency Fund, and Sustainability Projects Funding.



$22,528 was awarded to students through the ASI Leadership Fund.

$80,500 was awarded to the Student Emergency Fund.

$10,000 was awarded to the Sustainability Projects Fund.

This year 14 students from CSUSM went to Bel Air, Maryland from March 18th to 23rd to help construct homes through Alternative Spring Break

ASI Cougar Pantry

Spring Semester:
Total Unique Visits: 12,233
Total Unique Visitors: 2,752

Fall Semester:
Total Unique Visits: 12,043
Total Unique Visitors: 1,420

23/24 Year:
Total Unique Visits: 24,276
Total Unique Vistors: 4,172



ASSOCIATED STUDENTS, INC. (ASI)

Budget Call Timeline for Fiscal Year 2025/2026

Note: In accordance with CSU EO 1000 – Delegation of Fiscal Authority and Responsibility

Date	Description
Friday, January 24, 2025	Budget request email will be sent out to all ASI.
January 27- 31, 2025	ASI Supervisors will meet with their students from the ASI entities to review prior year expenses to actuals, discuss needs and begin developing a budget.
February 3-7, 2025	Each department supervisor will meet with the ASI Business Operations Analyst to review their proposed budget.
Friday, February 14, 2025	All budget proposals need to be submitted to the ASI Business Operations Analyst.
Tuesday, February 25, 2025	Submission to the Internal Operations Committee Chair as an action item for the Internal Operations Committee's agenda.
Friday, March 14, 2025	Internal Operations Committee meets to determine new initiatives and review the proposed ASI master budget for Fiscal Year 2025/2026. All departments should have a student representative in attendance to present their requested budget.
Monday, March 17, 2025	ASI VPFO submits to the Board of Directors (BOD) Chair and Chief of Staff as an action item to the Board's agenda.
Friday, March 21, 2025	BOD reviews and approves 2025/2026 ASI Master Budget.
Friday, April 18, 2025	IO meeting reserved for budget adjustment if the budget is not approved by the BOD on March 21st.
Friday, April 25, 2025	BOD meeting reserved for budget adjustment if needed.
Monday, April 28, 2025	ASI memo, 2025/2026 approved budget narrative, signed BOD minutes due to CSUSM VPFA and VPSA for review.
Monday, May 5, 2025	ASI memo, 2025/2026 approved budget narrative, signed BOD minutes due to CSUSM President for signature.
Monday, May 19, 2025	2025-2026 ASI Master Budget signed and posted on ASI website.

ASSOCIATED STUDENTS, INC of CSUSM

ASI Budget Summary

ASI Budget Summary							
		23/24 Approved Budget 9/8 with Reserve Amedments	23/24 Actuals	24/25 Approved Budget with Reserve Amedments	24/25 Actuals	25/26 Proposed	25/26 Actuals
Revenue							
Fall Headcount		13,449	-	14,403	-	14,655	-
Spring Headcount		12,213	-	13,746	-	13,432.00	-
Fee per Semester		$ 75.00	$ 75.00	$ 75.00	$ 75.00	$ 75.00	$ 75.00
Interest from Investments		$ -	$ 48,259	$ -	$ 101,538	$ -	$ -
REVENUE TOTAL		**$ 1,924,650**	**$ 2,147,812**	**$ 2,111,175**	**$ 101,538**	**$ 2,106,525**	**$ -**
Reserve Allocations							
Support for Programs and Services		$ 574,615	$ -	$ -	$ -	$ -	$ -
Insurance Claim Funds		$ 144,377	$ -	$ -	$ -	$ -	$ -
Revenue + Reserve Allocation TOTAL		**$ 2,643,642**	**$ 2,147,812**	**$ 2,111,175**	**$ 2,314,065**	**$ 2,106,525**	**$ -**
Expenses							
2101	Operations	$ 505,591	$ 440,491	$ 532,953	$ 252,924	$ 573,906	$ -
2102	Board of Directors	$ 145,600	$ 102,924	$ 148,011	$ 60,259	$ 148,011	$ -
2103	ASI President	$ 21,909	$ 20,463	$ 23,480	$ 11,523	$ 23,117	$ -
2107	Campus Activities Board	$ 325,801	$ 275,976	$ 325,098	$ 132,485	$ 323,690	$ -
2108	Media and Communications/ Marketing	$ 243,277	$ 193,137	$ 230,273	$ 86,903	$ 239,687	$ -
2110	General Student Programs	$ 312,595	$ 214,757	$ 314,439	$ 108,622	$ 325,904	$ -
2111	ASI Vice President of Finance & Operations	$ 193,078	$ 103,770	$ 87,295	$ 58,335	$ 84,505	$ -
2118	ASI Vice President of Student & University Affairs	$ 24,943	$ 23,857	$ 26,031	$ 9,604	$ 26,505	$ -
2121	University Cost Recovery	$ 169,561	$ 169,561	$ 174,648	$ 174,648	$ 210,741	$ -
2124	ASI Chair & Chief of Staff	$ 18,443	$ 14,833	$ 21,031	$ 21,299	$ 20,505	$ -
2125	ASI Cougar Pantry	$ 469,440	$ 233,854	$ 391,564	$ 173,899	$ 362,628	$ -
2126	Festival 78	$ 232,000	$ 223,854	$ 241,100	$ -	$ 262,800	$ -
EXPENSES TOTAL		**$ 2,662,238**	**$ 2,017,477**	**$ 2,515,922**	**$ 1,090,501**	**$ 2,601,998**	**$ -**
NET INCOME/ (LOSS)		**$ (18,595)**	**$ 130,335**	**$ (404,747)**	**$ 1,223,565**	**$ (495,473)**	**$ -**

ASI Reserves

ASI Reserves							
		23/24 Approved Budget 9/8 with Reservee Amedments	23/24 Actuals	24/25 Approved Budget with Reserve Amedments	24/25 Actuals	25/26 Proposed	25/26 Actuals
Projected Beginning Fund Balance		$ 626,135	$ -	$ 574,615	$ -	$ -	$ -
Add/Deduct: Adjusted Net Income/ (Loss)		$ -	$ -	$ -	$ -	$ -	$ -
Deduct: Projects and Programs Designated by BOD/Support with Reserves		$ -	$ -	$ -	$ -	$ -	$ -
PROJECTED ENDING BALANCE		**$ 602,341**	**$ 602,341**	**$ 602,341**	**$ 602,341**	**$ 1,443,488**	**$ -**
Grants/ Fundraising							
Giving Day Funds for SEF (Foundation)		$ -	$ -	$ -	$ -	$ -	$ -
Giving Day Funds for ASI Cougar Pantry (Foundation)		$ 1,200,000	$ 1,200,000	$ 1,750,000	$ -	$ -	$ -
TOTAL		**$ 1,200,000**	**$ 1,200,000**	**$ 1,750,000**	**$ -**	**$ -**	**$ -**
Statement of Reserve Allocation: Designated by ASI Corporate Policy							
Working Capital & Current Operations		$ -	$ -	$ -	$ -	$ -	$ -
Capital Equipment & Acquisition		$ -	$ -	$ -	$ -	$ -	$ -
Planned Future Growth		$ -	$ 76,636	$ 76,636	$ 73,372	$ -	$ -
TOTAL		**$ -**	**$ 76,636**	**$ 76,636**	**$ 73,372**	**$ -**	**$ -**
Projects and Programs Support: Designated by The ASI Board of Directors							
Reserved for Wellness and Recreation Facility		$ -	$ -	$ 159,389	$ 21,842	$ 13,662	$ -
Reserved for Student Emergency Fund		$ 30,000	$ 10,145	$ 10,000	$ -	$ -	$ -
Reserved for Program Support		$ 8,000	$ 8,000	$ -	$ -	$ -	$ -
Reserved for ASI Cougar Pantry Related Grants		$ -	$ -	$ 10,000	$ -	$ -	$ -
Reserved for ASI Cougar Pantry Additional Support		$ -	$ -	$ -	$ -	$ 404,747	$ -
Reserved for ASI Leadership Funding		$ -	$ -	$ -	$ -	$ -	$ -
Reserved for ASI 30 Year Timeline Project		$ 1,826,135	$ 1,356,864	$ 2,201,853	$ 49,253	$ 418,409	$ -
Future Fees Campaign		$ -	$ -	$ -	$ -	$ -	$ -
Reserved for General Programs and Services Support		$ -	$ -	$ -	$ -	$ -	$ -
Reserved for Future Inflation Gap/ Economic Uncertainty		$ 144,377	$ -	$ -	$ -	$ -	$ -
TOTAL		**$ 2,008,512**	**$ 1,375,009**	**$ 2,381,242**	**$ 71,095**	**$ 836,819**	**$ -**

ASI Professional Staff Salaries and Benefits

Expenses- Professional Staff Salaries and Benefits		
Position:	Executive Director	
	Associate Executive Director	
	Business Operations Analyst	
	Government Affairs Coordinator	
	Student Engagement Coordinator	
	Media & Communications Coordinator	
	Cougar Pantry Manager	
	Multimedia Specialist	
	Student Org & Projects Specialist	
	Cougar Pantry Specialist	
Total Salaries:	$	749,833
Total Benefits:	$	277,438
Total 8% Corp Cost	$	82,182
OTAL COST ALL POSITIONS	**$**	**1,109,453**

Note: Staff salaries were taken out of of each entity in the breakdown for more transparency on student programs.

Note: Please find student salaries under each corresponded entity.

ASI Operations

ASI Operations- Dept. ID: 2101								
Account #	Class Code	Description	23/24 Approved Budget 9/8 with Reservee Amedments	23/24 Actuals	24/25 Approved Budget with Reserve Amedments	24/25 Actuals	25/26 Proposed	25/26 Actuals
613808		Increase Adjustments (GSI)	$ 47,565	$ -	$ 51,078	$ -	$ 55,473	$ -
660858		Corp Education Benefits	$ 6,600	$ -	$ 3,200	$ 696	$ 3,200	$ -
660858		Professional Development	$ 6,600	$ 1,407	$ 6,600	$ 696	$ 6,600	$ -
606001		Statewide Travel	$ 5,000	$ 7,242	$ 8,000	$ 2,639	$ 8,000	$ -
604001		Telecommunications/ Phones	$ 8,000	$ 6,986	$ 7,000	$ 3,199	$ 7,000	$ -
613810		Auditing Expenses	$ 28,300	$ 28,488	$ 28,300	$ 19,537	$ 28,300	$ -
660001		Postage/ Mail	$ 300	$ 175	$ 200	$ 78	$ 200	$ -
660003		Office Supplies	$ 8,000	$ 3,093	$ 8,000	$ 8,431	$ 8,000	$ -
660010		Insurance/ CSURMA	$ 8,700	$ 9,121	$ 10,997	$ 11,638	$ 12,171	$ -
660010		Dividend	$ -	$ -	$ -	$ -	$ -	$ -
660835		Signa- Copier Lease	$ 1,500	$ 791	$ 1,500	$ 1,294	$ 2,000	$ -
660842	12512	Golf Cart	$ 1,000	$ 2,879	$ 2,900	$ 2,542	$ 2,900	$ -
660805		Membership Dues	$ 2,000	$ 1,497	$ 2,000	$ -	$ 2,000	$ -
613807		Legal	$ 800	$ 1,412	$ 500	$ 500	$ 1,000	$ -
660851		Bank Charges	$ 500	$ -	$ 500	$ -	$ 500	$ -
		TOTAL	**$ 124,865**	**$ 63,090**	**$ 130,775**	**$ 51,250**	**$ 137,344**	**$ -**

ASI Board of Directors

ASI Board of Directors- Dept. ID: 2102								
Account #	Class Code	Description	23/24 Approved Budget 9/8 with Reservee Amedments	23/24 Actuals	24/25 Approved Budget with Reserve Amedments	24/25 Actuals (As of Dec 31, 2024)	25/26 Proposed	25/26 Actuals
606001		Travel	$ 5,000	$ 5,000	$ 7,000	$ 2,428	$ 7,000	$ -
609008		Scholarship	$ 12,000	$ 15,064	$ 12,000	$ 6,000	$ 12,000	$ -
660842		Student Activities	$ 25,000	$ 15,703	$ 25,000	$ 8,518	$ 25,000	$ -
660842	10216	Veteran's Representative	$ 1,500	$ 1,385	$ 1,500	$ -	$ 1,500	$ -
660842	10217	Sustainability Representative	$ 1,500	$ 764	$ 1,500	$ 314	$ 1,500	$ -
660842	10218	Diversity Equity & Inclusion Representatives	$ 1,500	$ 908	$ 1,500	$ 206	$ 1,500	$ -
660842	10220	CSTEM Representatives	$ 1,000	$ 859	$ 1,000	$ 123	$ 1,000	$ -
660842	10221	CoBA Representatives	$ 1,000	$ 536	$ 1,000	$ 166	$ 1,000	$ -
660842	10222	CEHHS Representatives	$ 1,000	$ 805	$ 1,000	$ 285	$ 1,000	$ -
660842	10223	CHABSS Representatives	$ 1,000	$ 811	$ 1,000	$ 93	$ 1,000	$ -
660842	10224	ASI General Elections	$ 2,500	$ 2,294	$ 2,500	$ -	$ 2,500	$ -
		TOTAL	**$ 53,000**	**$ 44,129**	**$ 55,000**	**$ 18,133**	**$ 55,000**	**$ -**

ASI President

ASI President- Dept. ID: 2103								
Account #	Class Code	Description	23/24 Approved Budget 9/8 with Reservee Amedments	23/24 Actuals	24/25 Approved Budget with Reserve Amedments	24/25 Actuals (As of Dec 31, 2024)	25/26 Proposed	25/26 Actuals
613808	16804	Salaries- SA	$ 16,470	$ 16,666	$ 18,300	$ 8,605	$ 18,300	$ -
613808	16804	Benefits- SA Fall/ Spring 2.2%	$ 939	$ -	$ 680	$ 205	$ 317	$ -
613808		Benefits- SA Summer 9.3%	$ -	$ -	$ -	$ -	$ -	$ -
606001		Travel	$ 3,500	$ 3,030	$ 3,500	$ 2,473	$ 3,500	$ -
660842		Student Activities	$ 1,000	$ 767	$ 1,000	$ 240	$ 1,000	$ -

ASI Campus Activities Board

ASI Campus Activities Board- Dept. ID: 2107								
Account #	Class Code	Description	23/24 Approved Budget 9/8 with Reservee Amedments	23/24 Actuals	24/25 Approved Budget with Reserve Amedments	24/25 Actuals	25/26 Proposed	25/26 Actuals
613808	16804	Salaries- Student Assistants	$ 82,559	$ 75,737	$ 93,162	$ 28,791	$ 91,895	$ -
613808	16804	Benefits- SA Fall/ Spring 2.2%	$ 4,288	$ -	$ 2,885	$ 2,076	$ 2,744	$ -
		Benefits- SA Summer 9.3%	$ -	$ -	$ -	$ -	$ -	$ -
606001		Travel	$ -	$ -	$ 1,000	$ -	$ 1,000	$ -
660842		Student Activities	$ 9,000	$ 6,540	$ 9,000	$ 6,540	$ 9,000	$ -
660842	10701	Novelty and Variety	$ 25,000	$ 25,000	$ 25,000	$ 16,491	$ 30,000	$ -
660842	10704	Civic Engagement	$ 5,000	$ 5,000	$ 12,500	$ 3,792	$ 8,000	$ -
660842	10705	Temecula Events & Programs	$ 7,500	$ 3,633	$ 7,500	$ 1,879	$ 7,000	$ -
		Storage Container	$ -	$ -	$ -	$ -	$ -	$ -
		Additional Account Totals	$ -	$ -	$ -	$ -	$ -	$ -
660842	10707	Cougar Pride & Traditions	$ 35,000	$ 35,000	$ 42,000	$ 28,556	$ 42,000	$ -

606001	10711	Alternative Spring Break	$ 20,000	$ 17,095	$ 35,000	$ 700	$ 35,000	$ -
		TOTAL	**$ 188,347**	**$ 168,006**	**$ 228,047**	**$ 88,825**	**$ 226,639**	**$ -**

Breakdown of Funds Allocated From Reserves								
		CAB Storage Container	$ -	$ -	$ -	$ -	$ -	$ -
660842		Student Activities	$ 8,500	$ -	$ -	$ -	$ -	$ -
660842	10701	Novelty and Variety	$ 8,000	$ 3,517	$ -	$ -	$ -	$ -
660842	10704	Civic Engagement	$ 5,000	$ 3,038	$ -	$ -	$ -	$ -
660842	10705	Temecula Events & Programs	$ 1,500	$ -	$ -	$ -	$ -	$ -
660842	10707	Cougar Pride & Traditions	$ 7,000	$ 2,036	$ -	$ -	$ -	$ -
606001		Travel	$ 3,000	$ 319	$ -	$ -	$ -	$ -
606001	10711	Alternative Spring Break	$ 10,000	$ 10,002	$ -	$ -	$ -	$ -
		TOTAL	**$ 43,000**	**$ 18,912**	**$ -**	**$ -**	**$ -**	**$ -**

ASI Media & Communications Team

ASI Media & Communications Team- Dept. ID: 2108								
Account #	**Class Code**	**Description**	**23/24 Approved Budget 9/8 with Reservee Amedments**	**23/24 Actuals**	**24/25 Approved Budget with Reserve Amedments**	**24/25 Actuals**	**25/26 Proposed**	**25/26 Actuals**
613808	16804	Salaries- Student Assistants	$ 67,928	$ 59,950	$ 69,285	$ 30,254	$ 79,478	$ -
613808	16804	Benefits- SA Fall/ Spring 4%	$ 3,414	$ -	$ 2,186	$ 2,898	$ 2,157	$ -
		Benefits- SA Summer 12%	$ -	$ -	$ -	$ -	$ -	$ -
606001		Travel	$ 8,000	$ 7,944	$ 8,500	$ -	$ 9,000	$ -
660842		Student Activities	$ 2,500	$ 975	$ 2,000	$ 215	$ 1,500	$ -
660842	10801	Cougar Pride Swag	$ 7,000	$ 7,000	$ 7,000	$ -	$ 7,000	$ -
660842	10802	ASI Branded Operational Supplies	$ 5,000	$ 4,329	$ 5,000	$ 2,001	$ 5,000	$ -
660842	10804	MCT Equipment	$ 7,000	$ 4,181	$ 6,750	$ 408	$ 6,000	$ -
660842	10805	Outreach & Volunteer Programs	$ 500	$ 47	$ 750	$ -	$ 750	$ -
		TOTAL	**$ 101,342**	**$ 84,424**	**$ 101,471**	**$ 35,777**	**$ 110,885**	**$ -**

Breakdown of Funds Allocated From Reserves								
660842	10801	Cougar Pride Swag	$ 10,000	$ 5,563	$ -	$ -	$ -	$ -
		TOTAL	**$ -**	**$ 5,563**	**$ -**	**$ -**	**$ -**	**$ -**

ASI General Student Programs

ASI General Student Programs- Dept. ID: 2110								
Account #	**Class Code**	**Description**	**23/24 Approved Budget 9/8 with Reservee Amedments**	**23/24 Actuals**	**24/25 Approved Budget with Reserve Amedments**	**24/25 Actuals**	**25/26 Proposed**	**25/26 Actuals**
613808	16804	Salaries- Student Assistants	$ 31,373	$ 13,339	$ 34,365	$ 8,760	$ 34,639	$ -
613808	16804	Benefits- SA Fall/ Spring / Winter 4% & Summer 12%	$ 1,497	$ -	$ 991	$ 223	$ 1,001	$ -
660842		Student Activities	$ 700	$ 1,600	$ 700	$ 350	$ 700	$ -
660842	11001	ASI Retreats	$ 20,400	$ 11,223	$ 20,000	$ 5,745	$ 20,000	$ -
660842		Volunteer Support	$ 1,000	$ -	$ 1,000	$ -	$ 1,000	$ -
660842	10706	TLAN	$ 5,000	$ -	$ 5,000	$ -	$ 5,000	$ -
660842		Uniforms	$ 3,000	$ 4,752	$ 2,000	$ -	$ 2,000	$ -
660842	11007	Sustainability Projects Fund	$ 10,000	$ 11,786	$ 10,000	$ -	$ 10,000	$ -
660842	11008	USU Art	$ 2,000	$ -	$ 1,500	$ -	$ 1,500	$ -
660835		Office Equipment / Computers	$ 14,200	$ 14,200	$ 33,725	$ 12,974	$ 33,725	$ -
616003		Basecamp Charge	$ -	$ -	$ 1,615	$ -	$ 1,615	$ -
613001		Conference Room Wall	$ -	$ -	$ 15,000	$ 14,508	$ -	$ -
		TOTAL	**$ 89,170**	**$ 56,900**	**$ 125,896**	**$ 42,560**	**$ 111,180**	**$ -**

Breakdown of Funds Allocated From Reserves								
660842	11007	Sustainability Projects Fund	$ 3,000	$ -	$ -	$ -	$ -	$ -
660842		Future Fee Campaign	$ 10,000	$ -	$ -	$ -	$ -	$ -
660835		IITS Charges Associated with Refresh	$ 7,425	$ 11,339	$ -	$ -	$ -	$ -
		TOTAL	**$ 20,425**	**$ 11,339**	**$ -**	**$ -**	**$ -**	**$ -**

ASI VPFO

ASI VPFO- Dept. ID: 2111								
Account #	**Class Code**	**Description**	**23/24 Approved Budget 9/8 with Reservee Amedments**	**23/24 Actuals**	**24/25 Approved Budget with Reserve Amedments**	**24/25 Actuals**	**25/26 Proposed**	**25/26 Actuals**
613808	16804	Salaries- SA	$ 15,555	$ 10,698	$ 17,385	$ 6,718	$ 17,843	$ -
613808	16804	Benefits- SA Fall/ Spring 2.2%	$ 887	$ -	$ 345	$ 148	$ 309	$ -
613808	16804	Benefits- SA Summer 9.3%	$ -	$ -	$ 301	$ -	$ 354	$ -
606001		Travel	$ 1,000	$ 593	$ 1,000	$ 431	$ 1,000	$ -
660842	11103	Student Emergency Fund	$ -	$ -	$ 30,000	$ 49,700	$ 35,000	$ -

660842	11104	ASI Leadership Fund	$ 35,000	$ 19,107	$ 35,000	$ 1,338	$ 30,000	$ -
		TOTAL	**$ 52,442**	**$ 30,398**	**$ 84,031**	**$ 58,335**	**$ 84,505**	**$ -**

Breakdown of Funds Allocated From Reserves								
660842	11103	Student Emergency Fund	$ 54,000.00	$ -	$ -	$ -	$ -	$ -
660842	11104	ASI Leadership Fund	$ 10,000.00	$ -	$ -	$ -	$ -	$ -
		TOTAL	**$ 64,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Breakdown of Funds From Fundraising/Grants								
660842	11103	Student Emergency Fund (Foundation Fund 96014) (Project 86578)	$ 76,636	$ 73,372	$ 3,264	$ -	$ -	$ -
		TOTAL	**$ 76,636**	**$ 73,372**	**$ 3,264**	**$ -**	**$ -**	**$ -**

ASI University Cost Recovery

ASI University Cost Recovery- Dept. ID: 2121								
Account #	**Class Code**	**Description**	**23/24 Approved Budget 9/8 with Reservee Amedments**	**23/24 Actuals**	**24/25 Approved Budget with Reserve Amedments**	**24/25 Actuals**	**25/26 Proposed**	**25/26 Actuals**
613814		University Indirect Cost Recovery	$ 44,288	$ 44,288	$ 45,617	$ 45,617	$ 42,734	$ -
613814		Business & Financial Services MOU	$ 125,273	$ 125,273	$ 129,031	$ 129,031	$ 168,007	$ -
		TOTAL	**$ 169,561**	**$ 169,561**	**$ 174,648**	**$ 174,648**	**$ 210,741**	**$ -**

Note: Assumes 3% increase indirect cost recovery.

ASI VPSUA

ASI VPSUA- Dept. ID: 2118								
Account #	**Class Code**	**Description**	**23/24 Approved Budget 9/8 with Reservee Amedments**	**23/24 Actuals**	**24/25 Approved Budget with Reserve Amedments**	**24/25 Actuals**	**25/26 Proposed**	**25/26 Actuals**
613808	16804	Salaries- SA	$ 15,555	$ 15,237	$ 17,385	$ 6,845	$ 17,843	$ -
613808	16804	Benefits- SA Fall/ Spring 2.2%	$ 490	$ -	$ 301	$ 265	$ 354	$ -
613808	16804	Benefits- SA Summer 9.3%	$ 398	$ -	$ 345	$ -	$ 309	$ -
606001		Travel	$ 5,000	$ 7,620	$ 7,000	$ 2,494	$ 7,000	$ -
660842		Student Activities	$ 2,500	$ 652	$ -	$ -	$ -	$ -
660842	11801	Lobby Corp	$ 1,000	$ 348	$ 1,000	$ -	$ 1,000	$ -
		TOTAL	**$ 24,943**	**$ 23,857**	**$ 26,031**	**$ 9,604**	**$ 26,505**	**$ -**

Note: Student Activities is moving under CAB Civic Engagement line.

ASI Chair & Chief of Staff

ASI Chair & Chief of Staff- Dept. ID: 2124								
Account #	**Class Code**	**Description**	**23/24 Approved Budget 9/8 with Reservee Amedments**	**23/24 Actuals**	**24/25 Approved Budget with Reserve Amedments**	**24/25 Actuals**	**25/26 Proposed**	**25/26 Actuals**
613808	16804	Salaries- SA	$ 15,555	$ 12,663	$ 17,385	$ 20,518	$ 17,843	$ -
613808	16804	Benefits- SA Fall/ Spring 2.2%	$ 490	$ 225	$ 345	$ 350	$ 309	$ -
66042		Benefits- SA Summer 9.3%	$ 398	$ -	$ 301	$ -	$ 354	$ -
660842	12502	Travel	$ 1,000	$ 1,914	$ 2,000	$ -	$ 1,000	$ -
660842	12501	Student Activities	$ 1,000	$ 30	$ 1,000	$ 431	$ 1,000	$ -
		TOTAL	**$ 18,443**	**$ 14,833**	**$ 21,031**	**$ 21,299**	**$ 20,505**	**$ -**

ASI Cougar Pantry

ASI Cougar Pantry- Dept. ID: 2125								
Account #	**Class Code**	**Description**	**23/24 Approved Budget 9/8 with Reservee Amedments**	**23/24 Actuals**	**24/25 Approved Budget with Reserve Amedments**	**24/25 Actuals**	**25/26 Proposed**	**25/26 Actuals**
613808	16804	Salaries- Student Assistants	$ 95,985	$ 89,755	$ 114,539	$ 33,306	$ 90,010	$ -
613808	16804	Benefits- SA Fall/ Spring / Winter 4% & Summer 12%	$ 5,063	$ 7,698	$ 2,886	$ 751	$ 2,066	$ -
660842		Student Activities	$ 3,000	$ 6,459	$ 7,000	$ 7,024	$ 5,000	$ -
660842	12502	Food	$ -	$ -	$ 20,776	$ 31,466	$ 60,000	$ -
660842	12501	Operatios	$ -	$ -	$ 10,000	$ 8,455	$ 12,000	$ -
660842	12503	Programming	$ 5,000	$ 5,000	$ 18,000	$ 1,294	$ 18,000	$ -
606001		Travel	$ 2,000	$ 2,477	$ 2,000	$ 949	$ 2,000	$ -
660842		Van	$ 6,510	$ 2,415	$ 4,000	$ 1,952	$ 4,000	$ -
		TOTAL	**$ 117,558**	**$ 113,804**	**$ 179,201**	**$ 85,197**	**$ 193,076**	**$ -**

Breakdown of Prior Year Grants

660842	12506	SDFB Refrigerators	$ -	$ -	$ -	$ -	$ -	$ -
660842	12507	SB85- Pantry Expansion	$ 12,219	$ 6,532	$ 5,687	$ 5,687	$ -	$ -
660842	12508	Giving Day (Foundation Project 86731)	$ 46,126	$ 6,902	$ 39,224	$ 16,488	$ -	$ -
660842	12510	AB 85- Cal Fresh	$ 27,814	$ 1,857	$ 25,957	$ 955	$ -	$ -
	12511	AB- 74	$ -	$ -	$ -	$ -	$ -	$ -
660842	12513	San Diego Foundation Grant	$ 11,880	$ 12,121	$ (241)	$ (241)	$ -	$ -
613808	12514	IRA	$ -	$ -	$ -	$ -	$ -	$ -
660842	12515	Feeding San Diego (FSD-S23)	$ -	$ -	$ -	$ -	$ -	$ -
		TOTAL	**$ 98,039**	**$ 27,411**	**$ 70,628**	**$ 22,889**	**$ -**	**$ -**

Breakdown of Funds Allocated From Reserves								
613808	16803	Three Additional Student Assistants	$ 20,568	$ -	$ -	$ -	$ -	$ -
660842	12502	Food	$ 35,000	$ 47,699	$ -	$ -	$ -	$ -
660842	12501	Operations	$ 20,000	$ 8,363	$ -	$ -	$ -	$ -
660842	12503	Programming	$ 30,000	$ 12,394	$ -	$ -	$ -	$ -
619801	12504	Van	$ 12,821	$ -	$ -	$ -	$ -	$ -
660842	12503	Hygiene Supplies	$ 30,000	$ -	$ -	$ -	$ -	$ -
660842	12503	Monthly Basic Needs Opportunities	$ 11,000	$ -	$ -	$ -	$ -	$ -
		TOTAL	**$ 159,389**	**$ 68,456**	**$ -**	**$ -**	**$ -**	**$ -**

ASI Festival 78

ASI Festival 78- Dept. ID: 2126								
Account #	**Class Code**	**Description**	**23/24 Approved Budget 9/8 with Reservee Amedments**	**23/24 Actuals**	**24/25 Approved Budget with Reserve Amedments**	**24/25 Actuals**	**25/26 Proposed**	**25/26 Actuals**
660842	12601	Volunteers	$ 2,000	$ 1,527	$ 3,000	$ -	$ 2,000	$ -
660842	12602	Marketing	$ 7,000	$ 1,013	$ 2,000	$ -	$ 1,000	$ -
660842	12603	Promotions	$ 6,000	$ 5,285	$ 6,000	$ -	$ 6,000	$ -
660842	12604	Production	$ 80,000	$ 80,000	$ 90,000	$ -	$ 95,000	$ -
660842	12605	Artist(s)/ Hospitality	$ 100,000	$ 100,000	$ 140,000	$ -	$ 145,000	$ -
660842	12606	Activities/ Entertainment	$ 10,000	$ 10,000	$ 12,000	$ -	$ 13,000	$ -
660842	12607	Decor	$ 3,000	$ 242	$ 500	$ -	$ 500	$ -
660842		Art	$ 1,000	$ -	$ 600	$ -	$ 300	$ -
		Ticket Sales	$ -	$ (22,322)	$ (13,000)	$ -	$ -	$ -
		TOTAL	**$ 209,000**	**$ 175,745**	**$ 241,100**	**$ -**	**$ 262,800**	**$ -**

Breakdown of Funds Allocated From Reserves								
660842	12602	Marketing	$ -	$ -	$ -	$ -	$ -	$ -
660842	12603	Promotions	$ -	$ -	$ -	$ -	$ -	$ -
660842	12604	Production	$ 3,000	$ 24,157	$ -	$ -	$ -	$ -
660842	12605	Artist(s)/ Hospitality	$ 20,000	$ 22,092	$ -	$ -	$ -	$ -
660842	12606	Activities/ Entertainment	$ -	$ 1,860	$ -	$ -	$ -	$ -
660842	12607	Decor	$ -	$ -	$ -	$ -	$ -	$ -
		TOTAL	**$ 23,000**	**$ 48,109**	**$ -**	**$ -**	**$ -**	**$ -**