ASI Executive Committee 24/25
Illeana Carmona Chavez
Chair and Chief of Staff

Octavio Martinez
President & CEO
Vice Chair

Ashley Lizarraga
Vice President of
Finance & Operations

Elaine Pollard
VP of Student &
University Affairs

Advisors
Annie Macias
Executive Director

Ashley Fennell
Associate Executive
Director

ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

ASI Executive Committee Agenda 25 - 04
September 9thth, 2024, at 9:00am
ASI Conference Room USU 3700
Posted: September 6th, 2024

ITEM	SUBJECT	PRESENTER
01	**Call to Order** The meeting was called to order at 11:00am	Illeana Carmona Chavez Chair and Chief of Staff
02	**Roll Call** Present: Illeana, Octavio, Elaine, Ashley L., Annie, Ashley F.	Illeana Carmona Chavez Chair and Chief of Staff
03	**Recognition of Guests** Talisha St John, ASI Business & Operations Analyst	Illeana Carmona Chavez Chair and Chief of Staff
04 Action	**Approval of Agenda** Chair made following edits – Item 07 should be information not action; 'no' for fiscal impact instead of 'yes' Consent vote None opposed Item Carries	Illeana Carmona Chavez Chair and Chief of Staff
05 Action	**Approval of Minutes** Chair made following edits – presenter for Hospitality should be Annie Macias, not Talisha St John Consent vote None opposed Item Carries	Illeana Carmona Chavez Chair and Chief of Staff
06 Information	**Open Forum** None	Illeana Carmona Chavez Chair and Chief of Staff
07 ~~Action~~ Information	**Updates to ASI Travel Policy** **Description:** Edits include mileage rates, nightly lodging rate, and per diem **Fiscal Impact:** Yes; reimbursement for mileage and cost of nightly hotel will impact budget See attached for documents reviewed Per diem changed based on location & remove travel claim form if there are no reimbursements Lodging rate has changed from 275 to 333 per night; Meals & incidentals are now based on location of travel instead of actuals; Mileage is 67 cents instead of 65 cents Annie mentioned that the ASI policy reverts back to the CSUSM policy, so the document does not need to be constantly updated.	Talisha St. John Business Operations Analyst Associated Students, Inc.
08 Action	**Update to the ASI Authorized Signature Policy** **Description:** Updates included correcting titles and adding names to assigned tasks used in current practices. **Fiscal Impact:** None	Annie Macias Executive Director Associated Students, Inc.

	See attached for documents reviewed Items discussed included updating Ashley Fennell's title to "Associate Executive Director" **Ashley F** – #3 ASI Executive Vice President should be VPFO and add ASI to titles of individuals who work within ASI **Ashley L** – who's signature will be used for contracts? Annie clarified it can be any of the names listed in that section and mentioned adding "or"/"and" to help clarify **Octavio** – are resolutions also included in this? Annie said no since they are not binding documents **Ashley F** – Add VPFO & Exec Director for #4 ERFs Elaine motioned to approve the Update to the ASI Authorized Signature Policy 2nd – Ashley L None opposed Motion Carries	
09 Action	**Update to ASI Conflict of Interest Policy** **Description:** Edits include spelling corrections. **Fiscal Impact:** None See attached for document reviewed Edit to remove typo, no changes to policy as a whole Octavio motioned to approve the Update to ASI Conflict of Interest 2nd – Elaine None opposed Motion Carries	Annie Macias Executive Director Associated Students, Inc.
10 Action	**Deletion of ASI COVID 19 policy** **Description:** Policy up for deletion based on no longer used for ASI operations. **Fiscal Impact:** None See attached for document reviewed Octavio – Would deletion of policy affect the current SEF award amount? Ashley F clarified that no, since it is now in the SEF policy as the amount listed. Annie – Sunsetted documents are taken off the website but archived. Elaine motioned to approve the Deletion of ASI COVID 19 Policy 2nd – Ashley L None Opposed Motion Carries	Ashley Fennell Associate Executive Director Associated Students, Inc.
11 Information	**Reports** See attached documents for committee member reports **Annie** – next step on budget to get memo to the President and then to accounting; Working with Jordan on the ASI conference room wall with	Illeana Carmona Chavez Chair and Chief of Staff

	install beginning next week; Time Place and Manner meeting on Friday; OIE meeting to discuss supporting black students in ASI tomorrow. **Ashley** – ASI monthly tabling today; working on ASI cart certification and collaboration materials; ALF updates are almost complete!; CP had a large coffee donation last week, please encourage others to stop by; 923 visitors last week; Guilia has started as an official ProStaff in ASI	
12 Information	**Announcements** **Elaine** – Nat Voter Reg Day on September 17th & looking for volunteers **Ashley** – Cal Fresh app assistance on Tuesday, Budget & Open Forum on Tuesday, CAB Book Event at u-hour in Palm Court as well as Cinema & Craft on Friday night in the USU Ballroom **Illeana** – Working on Resource Fair	Illeana Carmona Chavez Chair and Chief of Staff
13 Action	**Adjournment** 11:32am	Illeana Carmona Chavez Chair and Chief of Staff

* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

Illeana Carmona Chavez
Illeana Carmona Chavez (Oct 16, 2024 11:00 PDT)

10/16/2024

ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

POLICY:	**ASI TRAVEL**
EFFECTIVE DATE:	**MARCH 23, 2001**
REVISED DATE:	**JUNE 20, 2016**
APPROVAL DATE:	**DECEMBER 10, 2021**

DEFINITIONS

Domestic Travel:
ASI travel within the United States. This includes Alaska and Hawaii.

Group and Programmatic:
One ASI staff or student employee is the lead (paying for travel expenses), and the other traveler(s) are employees, participating in the travel without incurring expenses.

Non-Employee:
Prospective employees, consultants, and students who are traveling on ASI business.

Participants:
ASI staff, student employees, or other traveler(s) are employees, participating in the travel without incurring expenses.

PURPOSE

To establish policy and for Associated Students, Inc. of California State University San Marcos (herein called ASI) funded staff and student travel that support the mission statement of ASI and ensure proper stewardship of the allocated funds.

POLICY

I. Travel includes, but is not limited to, conferences, seminars, workshops, retreats, trainings and meetings which enhance the growth of the organization, staff and/or student, and ASI as a whole. Only domestic travel is allowed unless approved by the University President.

II. ASI categorized travel into the following four types:
    1. Individual Staff Travel
    2. Individual Student Employee or Representative Travel
    3. Group/Programmatic Travel
    4. Non-Employee Travel

III. Approval Guidelines
    1. Supervisor and/or Funding Authority ensure all expenses are authorized, necessary, and supported by an ASI business/program purpose.

2. Make certain that the expenses incurred are necessary for the purpose of the trip. The traveler is responsible for any excess costs or additional expenses incurred for personal preference or convenience.
3. Conduct yourself in a manner that is in accordance with the CSUSM Corporation Employee Handbook and for students the CSUSM Student Code of Conduct

IV. Transportation

1. Air Travel
    a. Coach or Economy Class – Coach or economy-class fare shall be used whenever ticketing restrictions are reasonable.
    b. Baggage and Seat Selection Fees – Checked baggage fees or seat selection fees (for coach or economy-class fares) are an allowable expense so long as they are considered reasonable and necessary for the business purpose and length of the trip.
    c. You *will not be reimbursed for any additional insurance. Exceptions can be made with the approval of the ASI Executive Director.*
2. Vehicle (Personal or Rental)
    a. Drivers must possess a valid driver's license and must be Defensive Driving certified.
    b. When driving instead of flying, the traveler will be reimbursed for the lesser of the two expenses
    c. Drivers are responsible for carrying and maintaining auto insurance.
    d. ASI will use the CSUSM guidelines for mileage reimbursement. Proper mileage documentation must accompany the Travel Expense Claim Form. When two or more employees share a private vehicle, only the driver may claim reimbursement for mileage.
    a. During Working Hours: Reimbursement shall be made between the traveler's residence and the destination, or the work location and the destination, whichever is less. Exceptions can be made with the approval of the Executive Director.
    b. During Non-working hours: Reimbursement shall be made between the traveler's residence and the destination.

V. Lodging

1. Lodging expenses are covered only when the conference is for multiple days and further than 25 miles from the university. Exceptions must be requested in writing and may only be granted by the ASI Executive Director.
2. Hotel rate is determined by the CSUSM approved rate.

VI. Meals

1. Meals which are not provided by the event and which meet the criteria listed below are paid by per diem worksheet must accompany all green travel forms if per diem is requested.
    a. Breakfast: May be claimed only if travel begins before 7:00 AM on the departure date, is not provided by the conference or ends past 9 AM on the return date.
    b. Lunch: May be claimed for travel that begins before 11 AM on the departure date, is not provided or ends past I PM on the return date.
    c. Dinner: May be claimed when travel begins before 4 PM on the departure date or ends past 6 PM on the return date.
    d. Incidental expenses are allowed after the first 24 hours and for every full 24-hour period thereafter.

e. Automobile mileage reimbursement is determined by the CSUSM approved rate.

PROCEDURE

II. Pre - Travel

1. A green colored Request for Travel Form is used to authorize any travel, travel advances and/or registration. This is a trip specific form and is required to be completed and signed before the trip arrangements are made. One form per person per trip.
2. All travel must be pre-approved either before the payment of any travel expenses, or two days prior to travel, whichever comes first.
3. Approval prior to travel must include a completed Request for Travel Form estimate with all required signatures. The funding account, fund, department, and total estimate must be indicated.
4. ASI will, in most cases, pay for transportation, lodging, registration, per diem and miscellaneous expenses.
5. One form per person per trip.
6. This form must be signed prior to travel by the traveler, the traveler's supervisor, the Executive Director, and the Associate Vice President of Student Life. Signature signifies approval of all estimated expenses.
7. Each traveler must complete a Release of Liability, Promise not to Sue, Assumption of Risk, and Agreement to Pay Claims form and read the accompanying letter from the ASI Executive Director for each and every occurrence and must be included in the travel approval packet.
8. Only requests for International Travel must also be signed by Unviersity President.
9. Per Diem, mileage and incidentals are paid by check to traveler prior to travel.

III. During Travel

1. All ASI professional staff and student employees who have an ASI Pro Card must use their card for reimbursable expenses which includes excess baggage charge and parking charges not included in a hotel bill.
2. Each traveler must keep all itemized, original receipts for items purchased during travel on ASI Pro Card.

IV. Post – Travel

1. Submit Travel Expense Claim Form with proper documentation to the appropriate approving authorities for signatures.
2. All post travel documentation is due to the ASI Front Desk within three business days upon return.
3. Back up documentation is required in the form of original itemized receipts for all expenses incurred while traveling except for cash advance items (meals, miscellaneous and mileage).
4. An ASI Expenditure Request Form must accompany receipt(s).
5. Original itemized receipts must show a zero-balance due. If a receipt of any amount is missing and a duplicate cannot be obtained, the traveler is to:
    a) complete a Lost/Missing Receipt Verification Form
    b) send an email to the designated ASI Professional Staff member with date of purchase, purchase

amount, vendor, and description of items purchased.

6. The traveler is personally responsible for any excess costs or additional expenses incurred for personal preference or convenience.

RELATED DOCUMENTS

I. ASI Expenditure Request Form
https://www.csusm.edu/asi/documents/forms/asi_expenditure_request_form_erf.pdf

II. Lack of Itemized Receipt Form
https://www.csusm.edu/asi/documents/forms/appendix_iii_lack_of_itemized_receipt_form_fillable.pdf

III. ASI Pre-Travel Approval Form
https://www.csusm.edu/asi/documents/forms/asi_travel_pre-travel_approval_form_greenform.pdf

IV. ASI Per Diem Worksheet
https://www.csusm.edu/asi/documents/forms/asi_travel_per_diem_worksheet.pdf

V. Post Travel Form (Travel Expenses Claim Fillable Form)
https://www.csusm.edu/asi/documents/forms/asi_travel_post_travel_form.pdf

VI. Release and Hold-Harmless Statement
https://www.csusm.edu/asi/documents/forms/asi_travel_release_and_hold-harmless_statement.pdf

VII. Release of Liability, Promise Not to Sue, Assumption of Risk and Agreement to Pay Claims
https://www.csusm.edu/asi/documents/forms/asi_travel_release_of_liability.pdf

VIII. Student Conduct Agreement
https://www.csusm.edu/asi/documents/forms/asi_travel_student_conduct_agreement.pdf

ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

POLICY: **Authorized Signatures**

EFFECTIVE DATE: **October 18, 2018**

REVISED DATE: **September 9, 2024**

APPROVAL DATE: **DATE**

~~**ASSOCIATED STUDENTS, INC.**~~

~~**POLICY: AUTHORIZED SIGNATURES**~~

~~**EFFECTIVE DATE: October 18, 2018**~~

~~**APPROVAL DATE: October 18, 2018**~~

PURPOSE

To designate the minimum authorized signatures on documents for Associated Students, Inc. at California State University San Marcos transactions.

POLICIES AND PROCEDURES
This policy lists the document types and corresponding signatures required to authorize the transaction associated with each type of document.

Document Types	Position
1. Contractual Documents	Requestor ~~Assistant~~ Associate Executive Director Executive Director
2. MOU's	ASI President Executive Director
3. Requisition for Funds	ASI Executive Vice President Executive Director
4. Expenditure Request Form	Individual to be reimbursed and supervisor Business Services Analyst
5. Journal Entries	CSUSM Auxiliary Accountant
6. Purchase Orders	Executive Director

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7. Banking Transactions: Opening/Closing Bank Accounts *Two signatures required on opening and closing transactions.	Executive Director CSUSM AVP for BFS CSUSM Auxiliary Accounting Manager CSUSM Controller
8. Checks greater than $15,000 required two signatures	Executive Director CSUSM VPFA CSUSM AVP for BFS CSUSM Auxiliary Accounting Manager CSUSM Controller
9. Key Authorizations	Supervisor or Executive Director
10. Financial Statements and Tax Returns	Executive Director
11. Timesheets	Employee and Supervisor
12. Employment Authorization Forms	Supervisor and Executive Director
13. Employee Separation Notice	Supervisor and Executive Director
14. Travel Authorization	Traveler / Supervisor Executive Director for in state CSUSM VP Student Affairs for out of state CSUSM President for international travel
15. Miscellaneous Corporate Documents	Executive Director

ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

POLICY:	CONFLICT OF INTEREST POLICY
EFFECTIVE DATE:	APRIL 12, 2002
REVISED DATE:	SEPTEMBER 14, 2021
APPROVAL DATE:	OCTOBER 1, 2021

DEFINITIONS

Conflict of Interest:
For purposes of this policy, conflict of interest is defined as participating in and/or making decisions which could reasonably affect a person's economic interests in any material way, and any participation which impacts a person's economic interest differently than other persons with the same association with the auxiliary organization

PURPOSE

To establish policy and procedures for conducting personal and business matters so as to avoid actual, potential, and/or apparent conflict between self interests of Associated Students, Inc. (ASI) of California State University San Marcos Board of Director members and their employees and the interests of ASI and/or California State University San Marcos.

This policy complies with California Education Code, which has specific requirements for the governing board of an auxiliary organization regarding conflict of interest.

POLICY

I. The ASI Board of Directors is governed by California Education Code, Sections 89906 - 89909. All ASI employees shall adhere to California Education Code as specified below:

    1. California Education Code, Section 89906: No member of the governing board of an auxiliary organization shall be financially interested in any contract or other transaction entered into by the board of which he or she is a member. Any contract or transaction entered into in violation of this section is void.
    2. California Education Code, Section 89907: No contract or other transaction entered into by the governing board of an auxiliary organization is void under the provisions of Section 89906, nor shall any member of such board be disqualified or deemed guilty of misconduct in office under said provisions, if the circumstances specified in the following subdivisions exist:
        a. The fact of such financial interest is disclosed or known to the governing board and noted in the minutes, and the governing board thereafter authorizes, approves, or ratifies the

contract or transaction in good faith by a sufficient vote without counting the vote or votes of such financially interested member or members, and

b. The contract or transaction is just and reasonable as to the auxiliary organization at the time it is authorized or approved.

3. California Education Code, Section 89908: The provisions of Section 89907 shall not be applicable if the circumstances specified in any of the following subdivisions exist:
   a. The contract or transaction is between an auxiliary organization and a member of the governing board of that auxiliary organization.
   b. The contract or transaction is between an auxiliary organization and a partnership or unincorporated association of which any member of the governing board of that auxiliary organization is a partner or in which he or she is the owner or holder, directly or indirectly, of a proprietorship interest.
   c. The contract or transaction is between an auxiliary organization and a corporation in which any member of the governing board of that auxiliary organization is the owner or holder, directly or indirectly, of 5% or more of the outstanding common stock.
   d. A member of the governing board of an auxiliary organization with interest in a contract or transaction within the meaning of Section 89906, and without first disclosing such interest to the governing board at a public meeting of the board, influences or attempts to influence another member or members of the board to enter into the contract or transaction.
4. California Education Code, Section 89909: It is unlawful for any person to utilize any information, not a matter of public record, which is received by him or her by reason of membership on the governing board of an auxiliary organization, for personal pecuniary gain, regardless of whether he or she is or is not a member of the governing board at the time such gain is realized.

PROCEDURE

I. Completion of Conflict of Interest Statement (Attachment A)
   1. Presentation of Conflict of Interest Statement
      a. All voting members of the ASI Board of Directors and ASI employees are required to review the Conflict of Interest Training video before completing the Conflict of Interest Statement. This training video will be published on the ASI Policies and Procedures website.
      b. ASI Executive Director/Designee will review the Conflict of Interest Policy at the annual Fall ASI Retreat.
   2. Timeline for Completion
      a. Voting Members of the ASI Board of Directors: All voting members of the ASI Board of Directors are required to sign a Conflict of Interest Statement within seven (7) business days of being sworn into office.
      b. ASI Employees: All ASI employees are required to complete a Conflict of Interest Statement at commencement of employment and at the beginning of each academic year.
   3. Record Retention
      a. All completed ASI Conflict of Interest Statements are collected and retained the ASI Corporate Office.

b. The ASI Executive Director/Designee will review completed Conflict of Interest Statements and is responsible for bringing any disclosed conflicts to the ASI Executive Committee.

II. Reporting a Conflict of Interest

1. Should a conflict of interest arise after the Conflict of Interest Statement is initially completed and submitted, it is that employee's responsisbility to bring said conflict to the ASI Executive Director/Designee.
2. All conflicts or potential conflicts of interest are referred to the ASI Executive Committee for recommendations and/or decisions. ASI Executive Committee decisions can be appealed to the ASI Board of Directors, who has final decision-making authority in instances of appeals.
3. Any member of the ASI Board of Directors or employees who cannot separate from a conflict of interest shall be asked to resign from their position.

RELATED DOCUMENTS

I. ASI Bylaws
https://www.csusm.edu/asi/about/corporate_documents/index.html

II. The California State University
https://www.calstate.edu/csu-system/administration/systemwide-human-resources/Pages/conflict-of-interest.aspx

III. California Education Codes
https://leginfo.legislature.ca.gov/faces/codesTOCSelected.xhtml?tocCode=EDC

IV. CSUSM Corporation
https://www.csusm.edu/corp/businesssrvcesandfinance/policies_proc_forms/index.html

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ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

CONFLICT OF INTEREST STATEMENT

I certify that I have no personal or financial interest and no present or past employment activity which would be incompatible with my participation in the Associated Students, Inc. of California State University San Marcos (ASI) solicitation process and that I am fully able to give full, fair and impartial consideration to all proposals/bids as an appointee to the related evaluation team.

I fully understand and agree to immediately disqualify myself as soon as I am aware of a conflict of intereste that may compromise my fair and impartial consideration of the proposal/bids.

I certify that I will hold in the strictest confidence all bids, proposals, correspondence, memoranda, working papers, or any other media which has any bearing on, or discloses any aspect of, any ~~eend'r's~~ response or potential response to the ASI.

I fully understand that it is unlawful for a person to utilize any ASI information that is not a matter of public record, for personal pecuniary gain.

I fully understand that any violation of the above is a basis for disciplinary action, including dismissal.

I am aware that the following firms have submitted or may submit proposals:
{List firms if any}

Signed: _____
Name: _____
Title: _____
Organization: _____
Date: _____

Q1. https://www.csusm.edu/asi/documents/forms/internal_asi_forms/form_meeting_report.html

Reports must be submitted by the Wednesday before any Board of Directors meeting.

If you have any questions regarding meeting reports, please email the Associate Executive Director, Ashley Fennell, at afennell@csusm.edu

Q2. Name

First	Illeana
Last	Carmona Chavez

Q3. Email

icchvez@csusm.edu

Q4. Position on Board

Chair & Chief of Staff

Q5. Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners)

I have been attending welcome events such as ASI First Night Celebration, Cougars in Solidarity and more! They have been so much fun and a great way to connect with students and share information about ASI and what we do. I have also been having 1:1's with the student representatives and learning about events they are considering planning. Lastly, I have been working on the ASI resource fair that is happening on October 22nd during u-hour!

Q6. What ASI Committees are you currently sitting on?

- [ ] Internal Operations
- [ ] Awards Committee

- [x] Student Advocacy Committee
- [ ] Elections Committee
- [ ] Sustainability Projects Committee

Q7. Updates on ASI Committees

N/A

Q8. What University Committees are you currently sitting on?

- [ ] Academic Senate
- [ ] Academic Policy Committee (APC)
- [x] Budget and Long-range Planning (BLP)
- [ ] General Education Committee (GEC)
- [ ] Student Affairs Committee (SAC)
- [ ] Technology Policy & Advisory Committee (TPAC)
- [x] University Curriculum Committee (UCC)
- [ ] Faculty Awards Selection Committee (FASC)
- [ ] Arts & Lectures Committee
- [ ] Co-Curricular Funding Committee
- [ ] Disability Access & Compliance Committee (DACC)
- [ ] Environmental Health, Occupational and Public Safety Committee
- [ ] Graduation Initiative Steering Committee
- [ ] North County Higher Education Alliance (NCHEA)
- [ ] Student Fee Advisory Committee
- [ ] Student Grade Appeal Committee
- [ ] Student Grievance Committee
- [ ] Student Media Advisory Council (SMAC)

Q9. Updates on University Committees

University Curriculum Committee (UCC) has had packed agendas that are filled with discussions about potential classes that are going to be added for certain majors. It has been very interesting and I am excited to see new classes that are going to be offered. Budget and Longe Range Planning (BLP) has also had packed agendas about potential budgeting for classes. I like being on this committee along with UCC because they almost go hand in hand which is very fun and makes it easy to follow along with what is being discussed.

Q10. Other University Committees you're sitting on, but are not listed above:

N/A

Q11. Upcoming Events and New Initiatives/Collaborations

ASI Resource Fair will be happening on October 22nd during U-hour!!! I am very excited to see all of the entities in ASI and across campus participate.

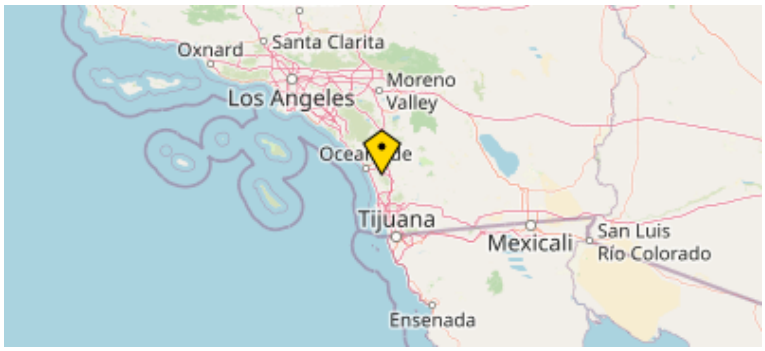
Q12. Areas of concern related to your position and its constituents

N/A

Location Data

Location: (33.1165, -117.1846)

Source: GeoIP Estimation



Q1. https://www.csusm.edu/asi/documents/forms/internal_asi_forms/form_meeting_report.html

Reports must be submitted by the Wednesday before any Board of Directors meeting.

If you have any questions regarding meeting reports, please email the Associate Executive Director, Ashley Fennell, at afennell@csusm.edu

Q2. Name

First: Octavio

Last: Martinez

Q3. Email

omartinez@csusm.edu

Q4. Position on Board

President and CEO

Q5. Highlights and successes related to your position (i.e. meetings, past events, new campus/community partners)

Finalized appointment for the vacant CHABSS Rep Position on the Board of Directors! Just welcomed Kayla McCarthy to our team. Update video will be going up sometime this week on our ASI Instagram. Had University Cabinet and looked at the CSUSM budget will be working on on action items to figure out the deficit.

Q6. What ASI Committees are you currently sitting on?

- [x] Internal Operations
- [ ] Awards Committee

- [ ] Student Advocacy Committee
- [ ] Elections Committee
- [ ] Sustainability Projects Committee

Q7. Updates on ASI Committees

Have not met yet

Q8. What University Committees are you currently sitting on?

- [ ] Academic Senate
- [ ] Academic Policy Committee (APC)
- [ ] Budget and Long-range Planning (BLP)
- [ ] General Education Committee (GEC)
- [ ] Student Affairs Committee (SAC)
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- [ ] Disability Access & Compliance Committee (DACC)
- [ ] Environmental Health, Occupational and Public Safety Committee
- [ ] Graduation Initiative Steering Committee
- [ ] North County Higher Education Alliance (NCHEA)
- [x] Student Fee Advisory Committee
- [ ] Student Grade Appeal Committee
- [ ] Student Grievance Committee
- [ ] Student Media Advisory Council (SMAC)

Q9. Updates on University Committees

Have not met yet

Q10. Other University Committees you're sitting on, but are not listed above:

None at moment

Q11. Upcoming Events and New Initiatives/Collaborations

Working on the Action steps to empower black student success based on the resolution passed in ASI on May 10, 2024. Have communicated through Basecamp regarding 1 on 1's with Black Identifying students.+

Q12. Areas of concern related to your position and its constituents

None, students are still concerned about parking and traffic but nothing new, hopefully UPD & Safety Advisory Committee this friday goes over some of these things!

Location Data

Location: (33.1432, -117.1666)

Source: GeoIP Estimation

