ASSOCIATED STUDENTS, INC.
CAL STATE SAN MARCOS

ASI Internal Operations Agenda 23-04

Friday, February 10, 2023, at 2:30pm
USU Conference Room, Room 2310

ASI Internal Operations Committee 22/23

Bryan Roberson
Executive Vice President
Chair

Julia Glorioso
President
Vice-Chair

Omar Salti
BOD Representative

Ilianna Ramirez
BOD Representative

Adrian Sanchez-Alvarez
BOD Representative

Shannon Rice
BOD Representative

Moy Valdez
Student At Large Representative

Elise Wise
Student At Large Representative

Ayva Perry
Student At Large Representative

Catalina Moreira
Student At Large Representative

Advisors

Deborah Davis
CSUSM Auxiliary Services
Accounting Manager

Talisha St. John
Business Operations Analyst

Annie Macias
Executive Director

ITEM	SUBJECT	PRESENTER
1	**Call to Order** The meeting was called to order at 2:33pm	Bryan Roberson Executive Vice President Chair
2	**Roll Call** Present: Bryan, Julia, Omar, Ilianna, Adrian, Shannon, Moy, Ashley Absent: Elise, Ayva, Catalina, Deborah, Talisha	Bryan Roberson Executive Vice President Chair
3	**Recognition of Guests** Eryqa Flores, Jeremy Benjamin	Bryan Roberson Executive Vice President Chair
4 **Action**	**Approval of Agenda** Chair added Ashley Fennell as advisor sitting in for Annie Macias and made Removal of Diego Gomez-Caballos item # 7 and adjusted agenda accordingly Chair moved to approve with amended changes by unanimous consent None opposed Motion Carries	Bryan Roberson Executive Vice President Chair
5 **Action**	**Approval of Minutes** Chair moved to approve by unanimous consent None opposed Motion Carries	Bryan Roberson Executive Vice President Chair
6 **Information**	**Open Forum*** Jeremy Benjamin mentioned excellent job the committee is doing	Bryan Roberson Executive Vice President Chair
7 **Action**	**Review of Removal of ASI Board of Directors Member – Diego Gomez-Ceballos** **Description:** Due to ASI Bylaws, IO must consider the continued membership of any individual who missed the BOD Mid-Year Training or Retreat. **Fiscal Impact:** None Presenter reviewed ASI Bylaws that any committee member who misses ASI BOD Mid-Year or ASI Mid-Year Retreat they will be put up for removal. Presenter mentioned Diego missed BOD mid-year opportunities due to travel. Presenter mentioned meeting with Diego who was unable to attend and he mentioned being committed to the role. Adrian motioned to keep Diego as a member of the ASI Board of Directors Shannon-2nd None opposed Motion Carries	Julia Glorioso Vice-Chair
8 **Action**	**Review of Removal of ASI Board of Directors Member – Serena Farrell** **Description:** Due to ASI Bylaws, IO must consider the continued membership of any individual who missed the BOD Mid-Year Training or Retreat. **Fiscal Impact:** None Presenter mentioned Serena missed ASI mid-year opportunities due to sickness. Presenter mentioned meeting with Serena who was unable to attend, and she mentioned being committed to the role. Adrian motioned to keep Serena as a member of the ASI Board of Directors Shannon-2nd None opposed Motion Carries	Julia Glorioso Vice-Chair

* Public comment will be limited to a maximum of 5 minutes per guest. Chair will determine allocated amount per meeting.

9 **Action**	**Review of Removal of ASI Board of Directors Member – Shannon Rice** **Description:** Due to ASI Bylaws, IO must consider the continued membership of any individual who missed the BOD Mid-Year Training or Retreat. **Fiscal Impact:** None This item was missed during the meeting. Item was sent directly to ASI Board of Directors for review.	Julia Glorioso Vice-Chair
10 **Action**	**Review of Removal of ASI Board of Directors Member – Jeremy Benjamin** **Description:** Due to ASI Bylaws, IO must consider the continued membership of any individual who missed the BOD Mid-Year Training or Retreat. **Fiscal Impact:** None Presenter mentioned Jeremy missed BOD and ASI mid-year opportunities due to out of country travel. Member attended meeting but did not speak on his behalf, he mentioned Julia covered the item correctly. Adrian motioned to keep Jeremy as a member of the ASI Board of Directors Shannon-2nd None opposed Motion Carries	Julia Glorioso Vice-Chair
11 **Action**	**Review of Removal of ASI Board of Directors Member – Ashley Sepulveda** **Description:** Due to ASI Bylaws, IO must consider the continued membership of any individual who missed the BOD Mid-Year Training or Retreat. **Fiscal Impact:** None Presenter mentioned Jeremy missed BOD mid-year opportunities due to conflict with work schedule. Member attended meeting and mentioned the job will not be an ongoing issue as they left that off campus role. She mentioned ASI is her focus. Ilianna motioned to keep Ashley S. as a member of the ASI Board of Directors Shannon-2nd None opposed Motion Carries	Julia Glorioso Vice-Chair
12 **Information**	**Changes to ASI Bylaws** **Description:** Will provide an overview for changing the ASI Bylaws and the list of changes for review. **Fiscal Impact:** None See attached document that was reviewed. Presenter reviews ASI Bylaws document. She mentioned the process for changing and reviewing the ASI Bylaws including limited threshold for changes before needing to take it to student body for vote. She mentioned none of the changes currently proposed meet that threshold and they are only title changes and clarifications of roles & duties. Presenter highlighted proposed changes that included updating title changes for Diversity & Inclusion Representatives, Sustainability, and Veterans. Other changes included addition of President's discretion to excuse absences from mandatory trainings, clarification of time commitment for representatives, and additional members being added to Student Advocacy Committee. Members had questions about title changes, process for approval, and what goes in Bylaws and what does not.	Ashley Fennell Associate Executive Director
13 **Announcements**	**Announcements** Ashley mentioned TLAN and Elections applications and nominations are both open.	Bryan Roberson Executive Vice President Chair
14 **Action**	**Adjournment** The meeting was adjourned at the will of the chair at 2:58pm	Bryan Roberson Executive Vice President Chair

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I, Bryan Roberson, 22/23 ASI Executive Vice President and Chair of Internal Operations Committee, hereby certify that the above minutes were approved at a regularly scheduled meeting held on March 10, 2023.

Bryan Roberson 05/10/2023

Bryan Roberson Date

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